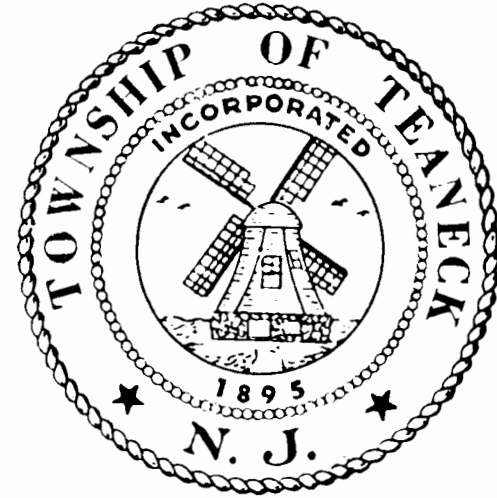


Teaneck

New Jersey



Proposed Municipal Budget

1960

Manager's Report for 1959

February 15, 1960

To Teaneck Residents:

The Council of the Township of Teaneck herewith submits to you, for your information and consideration, the Proposed Budget for 1960, prepared in accordance with the Cash-Basis Budget requirements of the New Jersey Budget Act.

The explanatory material accompanying this budget is that submitted to us by the Township Manager, and constitutes a report by him to the residents, of the past year's operations and next year's proposed expenditures.

The report is being delivered to all homes in Teaneck, with the hope that you will hold it for future reference. The public hearing will be held March 1, 1960. Should you desire any further information, we suggest you obtain it at the Municipal Building prior to the public hearing held to permit the residents to present their views to the Council.

Matthew Feldman, Mayor

Thomas J. Costa, Deputy Mayor

Milton G. Votee

S. Bradford Menkes

Samuel P. Bartoletta

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CIVIC CALENDAR

1. Adjustment Board meets on call of Chairman
2. Community Celebrations - May 30, July 4
3. Election Primary - April 19 - General - November 8
4. Library Board meets - second Thursday monthly
5. Personal Taxes payable - Aug. 1, Nov. 1
6. Planning Board meets - last Thursday monthly
7. Property Assessment Date - October 1
8. Recreation Schedule
 - February 19 - Art Classes begin, children & adults, Town House
 - February 27 - Barbershop Quartet Annual Show, Teaneck High School
 - March 1 & 3 - Exhibition & last dates of Boys Gym Classes
 - March 3 - Return of Little League player applications to Schools 5, 6, 7 from 7-9 p. m.
 - March 5 - Wrestling Tournament, Boys 9-11 yrs., High School gym
 - March 10 - Final date for return of Little League applications
 - April 2 - First try-out Little League at Tryon, Hawthorne, Lowell
 - April 9 - Second try-out Little League at Tryon, Hawthorne, Lowell
 - April 11 - Spring Adult Golf Classes start, morning & evening.
 - April 12 - Player auction-Little League
 - April 19 - Children's Golf Lessons begin
 - April 25 - Spring After-School Playground Program opens
 - April 25 - Spring and summer horseback riding classes begin
 - April 26 - Ladies Gym Class ends
 - April 26 - Table Tennis Club adjourns to fall
 - April 30 - Opening day-Teaneck Little League
 - May 9 - Opening Game, Adult Softball Leagues
 - May 13 - Junior Tennis Tournament starts
 - May 16 - Children's Golf Lessons-second session
 - May 20 - Adult Tennis Tournament starts
 - June 10 - Spring After-School Playground ends
 - June 13 - Adult Golf ends-spring class
 - June 20 - Adult Golf Classes start summer classes
 - June 27 - Summer Playground Program begins
 - July 4 - Community Independence Day Program
 - July 5 - Summer Basketball League Begins
 - July 13 - Summer Band Concerts begin - Votee Park, 8:30 Wednesday evenings for 7 weeks
 - July 20 - Playground Field Day at Votee Park, all day
 - August 5 - Play-offs, Adult Softball League
 - August 12 - Final Day of Summer Playground
 - August 24 - Final Band Concert of season.
 - September 10 - First try-out Jr. Ivy League Football, boys 11-13
 - September 12 - Fall Horseback Riding classes begin.
 - September 19 - Social Dancing Class starts
 - September 20 - Adult Table Tennis starts, Ben. Franklin Jr. High School
 - September 21 - Girls and Women's Fencing class starts
 - September 24 - Children's Creative Dramatics classes start
 - October 3 - Fall After-School Playground Begins
 - October 8 - First Game of Junior Ivy League
 - October 12 - Ladies Gym Class Begins
 - November 2 - Men's Gym Class Begins
 - November 12 - Last Jr. Ivy League Game
 - November 23 - Pep Rally Bonfire, Votee Park, 7:30
 - November 29 - First Class Boys' Gym Classes, 9-11
 - December 1 - First Class Boys' Gym Classes, 12-15
 - December 10 - Recreation Basketball Begins
 - December 15 - Church Basketball League Begins
 - December 26 - Vacation Gym Program Begins
 - January 6, 1961 - Christmas Tree Burning Program
9. Real Estate Taxes payable Feb. 1, May 1, Aug. 1, Nov. 1.
10. Township Council meets - first and third Tuesday, monthly.
July and August first Tuesday only
11. Voting Registration - closes 40 days prior to each election.
Registration - 9:00 a. m. to 12:00, 1:00 to 4:00 p. m., Monday thru Friday
Evenings - March 7, 8, 9, 10 - 7:00 p. m. to 9:00 p. m.
September 12, 13, 22, 23 - 7:00 p. m. to 9:00 p. m.
September 26, 27, 28, 29 - 7:00 p. m. to 9:00 p. m.
Primary Election - April 19, 1960
General Election - November 8, 1960

TOWNSHIP COUNCIL

MATTHEW FELDMAN, Mayor

THOMAS J. COSTA, Deputy Mayor
S. BRADFORD MENKES

SAMUEL P. BARTOLETTA
MILTON G. VOTEE

WERNER H. SCHMID, Township Manager

Clara A. Christensen, Township Clerk
Leland F. Ferry, Township Counsel
William F. Haeker, Treasurer-Collector
William Dunlop, Building Inspector
Cornelius J. Harte, Police Chief

William Lindsay, Fire Chief
Richard E. Rodda, Supt. of Recreation
William Senn, Assessor of Taxes
Dr. Richard B. Berlin, Health Officer

TOWNSHIP BOARDS

The Township Council gratefully acknowledges the services rendered to the community by the following citizens.

CIVIL DEFENSE COUNCIL

Werner H. Schmid, Director
William S. Davis, Chairman
Jos. J. McCrane, Secretary
Charles Baxter - Communications
Godfrey Budin - Recruiting
Anthony De Genaro - Schools
Rufus Choate - Police
Ross Hewitt - Utilities
Harry Holder - Surveys
Robert N. Morrill - Fire
Henry C. Otterstedt - Red Cross
Dr. Arthur W. Pindar - Medical
Mrs. Clesson O. Poole - Transportation
John Reinhardt - Public Relations
Harry E. Zimmer - Rescue

BOARD OF ADJUSTMENT

Wm. A. Steeper, Chairman
P.G. Greco, Vice-Chairman
Henry F. Tapken
Leo Goodman
Max Hasse, Jr.

PLANNING BOARD

Robert H. Pike, Chairman
Clarence W. Brett, Vice-Chairman
Floyd Baughman, Secretary
Matthew Feldman
Stuart Brown
Chas. Costanza
Henry Updegrove, Jr.
Thos. J. Costa
Werner H. Schmid

PATRIOTIC OBSERVANCE ADVISORY BOARD

Jack Lamont - Chairman
J.W. Stucke - Secretary
William L. Carr
Joseph P. Gnecco
R. Harry Vitters
R.S. Griffen
A.W. Miller
Herbert Punyon
Bernard Blumenthal
Julius Horowitz
Mrs. Alvin Oakes

Mrs. Clara Esslinger
R. E. Rodda
James P. Franklin
Bradford Menkes
George C. Ahrens
Harry Zimmer
David Musicant
Mrs. Ruth P. Henrikson
Mrs. C. Mulligan
Michael D. Robbins
Mrs. R. Sheiman

ADVISORY BOARD ON COMMUNITY RELATIONS

Frank Alexander, Chairman
Mrs. Arthur Podorefsky
Bernard Blumenthal
Lamar Jones
Leonard Gould
Mrs. Edward Schick
Mrs. Julian Cerf
Mrs. Frances Warren
Rev. Henry Goodwin
Rabbi Judah Washer
Rev. H.C. Willenberg

ADVISORY BOARD ON TRANSPORTATION

Martin Sand, Chairman
Duncan E. Hill, Secretary
Fred Schneider

LOCAL ASSISTANCE BOARD

Rev. Theo. W. Beiderwieden, Chairman
Duncan E. Hill
Mrs. Ruth Bassett

ADVISORY BOARD ON PARKS, PLAYGROUNDS & RECREATION

George Larson, Chairman
Fred P. Buschner
James S. Brown
LeRoy Schubert
Nathaniel J. Marchesi
Charles Steel, Jr.
Max Hasse

TEANECK PUBLIC LIBRARY

Allen A. Walsh, President
Mrs. Raymond Ankers, Secretary
William C. Moore, Treasurer
Mrs. Thomas Moore
William E. Kidd, Jr.

YOUTH GUIDANCE COUNCIL

Dr. Robert D. Weitz, Chairman
Mrs. Mary Aistrup, Secretary (Resigned)
Edward G. Allen
Edwin G. Norton
William Wilson
Thomas J. Costa
Floyd R. Morrison
Mrs. Pauline Rappaport

ADVISORY BOARD OF COMMERCE

Bernard Wagman, Chairman
Bernard Panzenhagen
John Cowen
Charles Clausen
Jack Robbins
Julius Brown

MEMBERS OF TEANECK VOLUNTEER AMBULANCE CORPS

THE TOWNSHIP MANAGER'S 1959 REPORT AND COMMENTS ON THE 1960 BUDGET

RESOURCES

SURPLUS REVENUE

Comparison of the Township's surplus revenue on December 31, 1959 with that of December 31, 1958.

	<u>12-31-59</u>	<u>12-31-58</u>
Cash Surplus	\$813,309.32	\$881,818.22
Non-Cash (An asset since it is money owed to the Current Account by the Taxpayers for money borrowed from it to pay 1959 emergencies)	<u>78,610.24</u>	<u>0.00</u>
TOTAL CURRENT SURPLUS (Any or all of which may be used as revenue in the budget)	\$891,919.56	\$881,818.22
Trust Surplus	11,261.21	10,557.91
Capital Surplus	<u>22,544.18</u>	<u>3,176.26</u>
	\$925,724.95	\$895,552.39

Cash surplus used in 1959 was \$240,000, from the Current Account, \$8,000, from the Trust Account and \$3,000, from the Capital Account. The surplus remaining was built back to the total amount of \$891,919.56 by unanticipated receipts, from the sales of property acquired through tax lien foreclosures, the greater collection of miscellaneous revenue than was anticipated, the added taxes on partially completed buildings, and budget under-expenditures.

The cash surplus is made up of - cash in the banks, certificates of deposit, government bonds, savings bonds, State aid for roads receivable, deferred charges such as emergency appropriations, less cash liabilities, appropriation reserves, prepaid taxes, deposits and prepaid licenses.

This year's budget uses \$430,000.00 of the current surplus.

Although there is still a current surplus balance of \$461,919.56, it would not be practical at this time to further reduce surplus, since New Jersey municipalities are required to operate on a "cash basis", and any drop in tax collections would seriously affect the next year's appropriations. For example, with a tax levy of \$6,000,000, and tax collections of 90%, \$666,666, would be required for the reserve for uncollected taxes in the next budget. It is obvious that if this happened two or three years in succession, and we had no surplus, there would be only two alternatives - extensive curtailment of all services, or a skyrocketing tax rate.

MISCELLANEOUS REVENUE

A schedule of fees and the charges for licenses and permits may be obtained at the Township Clerk's office.

The total aid received by Teaneck from the State of New Jersey during 1959 was -

1. State School Aid	\$527,755.00
2. Highway Aid	22,396.00
3. Direct Relief	<u>3,439.57</u>
TOTAL	\$553,590.57

This amount reduces to \$13.84 per capita.

THE TOWNSHIP HAS THE FOLLOWING SOURCES

OF MISCELLANEOUS REVENUE

A. LICENSES - Licenses are issued by the Township Clerk, the Health and Public Works Departments. The number of liquor licenses, and the revenue therefrom, is as follows:

		Limited by Ordinance to
17 Retail Consumption Licenses @\$750. each	\$12,750.	15
2 Restaurant Retail Consumption Licenses @\$750.	1,500.	2
13 Retail Distribution Licenses @\$500. each	6,500.	13
4 Club Licenses @\$50. each	200.	4

B. FEES AND PERMITS - Fees are collected for miscellaneous services rendered, and for permits issued by the Building, Fire, Police, Health, Engineering, Township Clerk and Public Works Department, Planning and Adjustment Boards and by the Tax and Assessment Search Officers.

C. FINES AND COSTS - Township receipts from the Magistrate's Court did not cover expenses this year. The Township receives only fines and costs from local ordinances, and the costs of court cases covered by Title 39 of the Motor Vehicle and Traffic Regulations. The fines from motor vehicle cases are remitted by the Township to the County.

	FINES REMITTED TO			COSTS REMITTED TO
	State	County	Township	Township
Motor Vehicle Cases prosecuted by: Local Officers	\$1,448.00	\$15,093.00	\$ 74.00	\$4,135.00
State Officers	10.00			2.00
General Ordinance Violations	-	-	215.00	50.00
Criminal Violations	-	-	640.00	241.00
Parking Ordinance Violations	-	-	493.00	862.25
State Fish and Game Law Violations	-	-	-	-
Total	\$1,458.00	\$15,093.00	\$1,422.00	\$5,290.25

D. AND E. INTEREST & COSTS ON TAXES, LIENS AND ASSESSMENTS - These items have become rather minor sources of revenue, because the high percentage of current tax and assessment collections leaves only small amounts outstanding to accrue interest.

F. INTEREST ON INVESTMENTS - This is the interest on United States Government Bonds, Time Deposits, savings and loan deposits, and savings accounts. The amounts vary as the bonds mature and the Township Treasurer needs cash for current purposes. The average amount invested for the twelve month period approximated \$1,497,396. monthly.

G. FRANCHISE TAX - H. GROSS RECEIPTS TAX - These are taxes paid by utility companies for the privilege of doing business in the Township. The amount of the tax is determined by the State Public Utility Tax Bureau. The franchise tax was levied at the rate provided by law, (5%), computed upon the gross receipts of the taxpayers for the year ending December 31st last, and was apportioned in proportion to the value of the scheduled property located in, on or over any public street, road, highway or other public place in this taxing district.

The gross receipts tax was levied at the average rate of 7.50% computed upon the gross receipts of the taxpayer for the year ending December 31st last, and was apportioned in proportion to the value of the scheduled property located in this taxing district. These taxes have been increasing because of the additional business that the utilities are doing in Teaneck, and because of the increased rates that have been from time to time granted to them by the Public Utilities Commission. The taxes paid by the utility companies operating in Teaneck for 1959 were -

	Franchise	Gross Receipts	*Personal & Corporation	**2nd Class R.R.	Total
Public Service Elec. & Gas Company	\$140,120.54	\$118,870.32			\$258,990.86
Bogota Water Company	1,544.85		\$ 2,199.08		3,743.93

	Franchise	Gross Receipts	*Personal & Corporation	**2nd Class R.R.	Total
Hackensack Water Company	\$37,952.83		\$105,363.87		\$143,316.70
N. J. Bell Telephone Co.	48,980.01		118,664.59		167,644.60
Western Union Telegraph Co.			151.80		151.80
Public Service Coordinated Transport	6.25	9.67			15.92
N. Y. Central Railroad				\$ 6,196.27	6,196.27
Total	\$228,604.48	118,879.99	226,379.34	\$ 6,196.27	\$580,060.08

*This tax is based on the valuation of the company's property in Teaneck as fixed by the local Assessor, to which local rates are applied.

**See "Railroad Tax" below.

I. BUS RECEIPTS TAX - All bus companies doing local business in the State of New Jersey pay a tax equal to 5% of their gross receipts, less the amount paid for State registration fees. This tax is paid by the bus companies direct to the municipalities through which they operate, in the proportion that their route mileage in each municipality bears to the total mileage operated on the run.

J. MOTOR FUEL TAX REFUNDS - Municipalities are exempt from the Federal and State gasoline taxes. However, the State Tax actually is paid to the supplier, and a refund is made by the State to the municipality. Contracts for the supply of gasoline are awarded after competitive bidding.

K. STATE ROAD AID - FORMULA - The State allots this money to municipalities by a formula involving population, area, total mileage of streets and amount expended previously for local maintenance of streets. It may be used either for street construction and maintenance or for street lighting.

L. STATE ROAD AID - CONSTRUCTION FUND - In addition to the above aid under the formula program, the Township has also received a \$7,000. allocation from the Construction Fund for the resurfacing of Queen Anne Road from Cedar Lane to Route #4.

RAILROAD TAX - Municipalities collect taxes from railroads only on second class railroad property, that is property used for railroad purposes beyond the main right-of-way. The valuation of such property is fixed by the State Tax Commissioner and then is taxed at the local rate.

RECEIPTS OF DELINQUENT TAXES

New Jersey budget procedure permits municipalities to anticipate as a revenue the collection of their delinquent taxes. The maximum amount of delinquent taxes permitted to be anticipated each year is fixed by a formula which takes into consideration the amount of outstanding taxes and the percentage thereof collected the previous year.

SALE OF TOWNSHIP PROPERTY

Sales amounted to \$4,300. in 1959. This is the smallest amount sold in sixteen years. Sales are credited to surplus.

The assessed valuations of property still held by the Township, and not reserved for future parks or public purposes, is approximately \$352,520.00.

Except for a few parcels of business and industrial land, or land abutting a new street improvement, or land to enlarge a plot, the Council believes the best policy is to hold the sale of Township land in abeyance.

The policy of the Council in selling Township owned property provides that the property must either be left vacant by the purchaser, or be improved with a building comparable to the buildings in the neighborhood. Some "saleable" land has been set aside for future use by the Township or the Board of Education.

OPERATING COSTS

SALARIES

Salaries and wages account for about 64% of the 1960 operating budget.

In June 1957, Council passed a salary ordinance raising the fire alarm operator's salaries to the same amount as that paid firemen.

The salary referendum vote of November 5, 1957, directed the Township Council to pay all police and fire personnel a \$500. increase. Accordingly, Council increased police and fire and all other employees' salaries by this amount, effective January 1, 1958.

No general salary adjustments were made in 1959.

In order to provide a sound frame of reference upon which to base future salaries and with which to judge employee's requests, Council, in 1959, asked the New Jersey State Department of Civil Service to conduct a Reclassification and Salary Survey.

The following procedures were followed in the Reclassification Survey:

1. Civil Service Department representatives met with the Township Manager and Department Heads to acquaint them with the objective and purposes of the survey.
2. Employee questionnaires were distributed through the Department Heads, completed by the employees and returned to the Civil Service Department.
3. The Civil Service Department personnel specialists analyzed and grouped the questionnaires according to similarity of duties and responsibilities.

4. The Civil Service Department personnel specialists determined the questionnaires' accuracy through desk and field audits.
5. The Civil Service Department representatives met with the Department Heads to discuss proper classification of their employees.
6. Civil Service personnel specialists prepared class specifications, including definition, work examples, education and experience requirements, knowledge and abilities.
7. Civil Service personnel specialists allocated individual positions to appropriate classes.

The following procedures were followed in the Salary Survey:

1. The Division of Research and Planning, Department of Civil Service, completed a study of salaries and wages paid in private business and government for positions of State and local governments (Issued October 28, 1959).
2. The Division of Municipal Classification, Department of Civil Service, conducted a study of salaries and wages paid in the State of New Jersey and in comparable local governments.
3. The Civil Service Department proposed salary ranges for full time positions based upon its studies of private industry and government.

The report based on the above procedures was presented to Council by Civil Service. Council, after careful study and analysis, adopted the classification plan and recommended salary ranges by ordinance.

Following is an alphabetical listing of the new titles and corresponding salary ranges -

ALPHABETICAL LIST — FULL TIME EMPLOYEES — CLASSIFIED SERVICE

PROPOSED SALARY RANGES

<u>TITLE</u>	<u>DIV.</u>	<u>PROPOSED SALARY RANGES</u> <u>(Per Annum)</u>
Administrative Secretary	C	\$6063 - 7881
Assistant Municipal Tax Collector	C	4988 - 6482
Assistant Public Works Foreman	C	4309 - 5599
Assistant Superintendent of Recreation	C	5237 - 6809
Assistant Municipal Engineer	C	6063 - 7881
Building Inspector	C	5237 - 6809
Building Maintenance Worker	C	3377 - 4391
Building Service Worker	NC	2778 - 3612
Cashier	C	4524 - 5880

<u>TITLE</u>	<u>DIV.</u>	<u>PROPOSED SALARY RANGES</u> (Per Annum)	<u>TITLE</u>	<u>DIV.</u>	<u>PROPOSED SALARY RANGES</u> (Per Annum)
Chief Sewage Plant Operator	C	\$5237 - 6809	Principal Assessing Clerk	C	\$4309 - 5599
Deputy Fire Chief	C	7355 - 7805 (1 Incr.)	Principal Clerk Stenographer	C	4309 - 5599
Dog Warden	C	4104 - 5334	Principal Tabulating Machine Operator	C	4309 - 5599
Dump Caretaker	C	3377 - 4391	Public Health Nurse	C	4309 - 5599
Equipment Operator	C	4104 - 5334	Public Works Foreman	C	4750 - 6178
Equipment Operator (Sweeper)	C	4104 - 5334	Public Works General Foreman	C	5237 - 6809
Fire Alarm Operator	C	4309 - 5599	Public Works Inspector	C	4104 - 5334
Fire Captain	C	6580 - 6955 (1 Incr.)	Public Works Superintendent	C	6366 - 8274
Fire Chief	C	7805 - 8305 (1 Incr.)	Purchasing Agent	C	5237 - 6809
Fire Inspector	C	4988 - 5735 (3 Incr.)	Registrar of Vital Statistics	C	4309 - 5599
Fire Lieutenant	C	5880 - 6580 (2 Incr.)	Sanitarian - Plumbing Inspector	C	4988 - 6482
Fireman	C	4524 - 5880 (4 Incr.)	Senior Account Clerk	C	3909 - 5079
Fire Signal System Lineman	C	4988 - 5735 (3 Incr.)	Senior Assessing Clerk	C	3909 - 5079
Fire Signal System Superintendent	C	4988 - 6482	Senior Clerk Stenographer	C	3909 - 5079
Garage Attendant	C	3546 - 4608	Senior Equipment Operator (Sweeper)	C	4309 - 5599
Heavy Equipment Operator	C	4309 - 5599	Senior Maintenance Repairman	C	4104 - 5334
Laborer	C	3546 - 4608	Senior Tax Clerk	C	3909 - 5079
Maintenance Repairman Foreman	C	4750 - 6178	Sewage Plant Operator	C	3546 - 4608
Mechanical Repairman	C	4309 - 5599	Shade Tree Foreman	C	4750 - 6178
Mechanical Repairman Foreman	C	4750 - 6178	Shade Tree Superintendent	C	5774 - 7508
Municipal Engineer	C	7737 - 10,059	Street and Sewer Inspector	C	4104 - 5334
Patrolman	C	4524 - 5880 (4 Incr.)	Superintendent of Recreation	C	6684 - 8688
Police Captain	C	6955 - 7355 (1 Incr.)	Supervisor of Accounts	C	5774 - 7508
Police Chief	C	7805 - 8305 (1 Incr.)	Tabulating Machine Operator	C	3546 - 4608
Police Lieutenant	C	6580 - 6955 (1 Incr.)	Tax Searcher and Cashier	C	4750 - 6178
Police Sergeant	C	5880 - 6580 (2 Incr.)	Telephone Operator & Receptionist	C	3377 - 4391
Principal Account Clerk	C	4309 - 5599	Tree Climber	C	4104 - 5334

<u>TITLE</u>	<u>DIV.</u>	<u>PROPOSED SALARY RANGES</u> (Per Annum)
Tree Trimmer	C	\$3909 - 5079
Truck Driver	C	3909 - 5079
Violations Clerk	C	3909 - 5079

Approximately \$62,600. of the increase in the 1960 salary and wage appropriation is directly attributable to salary increases based on the new salary ranges recommended by Civil Service. The remainder of the increase is due to such items as additional personnel for the Police, Fire and Health Departments, increased Recreation Department direction and supervision costs because of an expanded program, increased salaries for library personnel (also based on a separate Civil Service Study), and increased salaries for unclassified personnel not included in the study.

One of the interesting items resulting from the survey was the proposal of identical salary ranges for both police and firemen. In the past, the Fire Department salary ranges have been approximately \$300. below the Police salary ranges. The cost of equalizing the salaries in the 1960 budget is approximately \$17,500. of the \$62,600. increase.

The Civil Service study recommended increased salary ranges for all positions except Building Maintenance Workers, Laborers, and several other positions which are presently above the new maximum of the recommended salary range. In accordance with Civil Service recommendations, the salaries of the present incumbents will not be reduced, but will be "frozen" at their present level for 1960.

The average 1960 increase is \$355, not including the cost of equalizing fire and police salaries.

Any employee who feels that he has been incorrectly classified may appeal to the Civil Service Commission whose determination, with regard to classification, is final.

A position classification study has some additional important uses, among which are these:

1. Tends to reduce the number of titles; makes titles more descriptive of work performed and responsibilities carried; encourages proper relation of pay to value of services received; simplifies administrative control; and makes possible a better understanding of the whole service by governing authorities, department heads, employees, and the public.
2. Aids in recruiting for appointment by defining duties, responsibilities, and qualifications for each position. Positions having substantially the same duties, responsibilities, and qualification requirements are grouped together in the same class.
3. Establishes a sound basis for determining and maintaining proper relationships in compensation rates and for defining working conditions.

The employees also elected to add "Rider A" to their present basic Blue Shield Medical Surgical plan at their own expense. "Rider A" provides additional outside of hospital benefits and extends in-hospital time from the 21 days in the basic plan to 365 days.

During 1959 many of the Township employees accepted the Council's offer to pay the costs of tuition, for any course of training allied with the employee's Township duties. The Township expended \$378.75 for this purpose during 1959.

In addition to special courses taken, the usual in-service training programs were held in the different departments.

During 1959, 12 Township employees were enrolled in some special training course.

GENERAL GOVERNMENT

ADMINISTRATIVE & EXECUTIVE - Personnel includes the Township Council, Township Manager, the Township Clerk, who is also an Administrative Assistant and a Principal Clerk Stenographer. A utility Senior Clerk Stenographer has been added to the Staff to do the combined work of the secretaries of the Planning Board of Adjustment and the Assessment Commission, as well as to substitute for persons on vacation or sick leave.

The Township Council adopted twenty ordinances during 1959. These ordinances provided for licensing "Going out of Business Sales", "Fire Sales", etc., street improvements, fire zones, salaries, purchase of equipment, revaluation program, storm drains, zoning changes, heating system in basement of Municipal Building, acquisition of land and widening of Teaneck Road from Orchard Street to Church Street, and the traffic ordinance.

The Township Council also adopted approximately 325 resolutions during 1959.

The following legislation should be considered during 1960: Plumbing Code, Sanitary Code, Fence Ordinance, Dog and Cat Ordinance, Ordinance for Impounding and Sale of Personal Property left on the public right-of-way, Boiler Ordinance and Noise Control Ordinance.

REPORTS - PUBLIC INFORMATION - Council is considering the issuance of two newsletters to supplement the public information program during 1960. If well received, these newsletters will be continued, and, perhaps, increased in the future.

ELECTIONS - The election expenses paid for directly by Teaneck are - printing ballots, posters and supplies for Primary Elections; the legal advertising for the Primary and General Elections.

This is a Presidential Election year. Please check "Civic Calendar" page 4, for registration dates.

SURETY BOND PREMIUMS - This item covers the bond for the Court Clerk this year, and any new bonds which may be required.

ACCOUNT NO. 1000 - 1959 APPROPRIATION - \$64,848.00
1960 APPROPRIATION - \$57,389.00

FINANCIAL ADMINISTRATION - One person holds the office of Treasurer and Supervisor of Accounts, assisted by two Principal Tabulating Machine Operators and a part-time Principal Account Clerk. This office combines the usual functions of a Treasurer and Comptroller. The Treasurer is also the Tax Collector.

The Finance Office is extending the use of the I. B. M. equipment. It is now used to post to the different ledgers and the cash book, to make up statements, bill lists, disbursements, payrolls, checks and the employees' summary cards. Consideration is being given to the purchase of this equipment, which is presently rented.

Record keeping in the Finance Department is complex. Besides the usual municipal accounts, including current, trust, capital, bond interest and payroll, distribution to and check on budget appropriations, it includes keeping all the records for the Civil Service, vacation, sick leave, pensions, withholding tax, social security records and financial reports.

AUDIT - The Township books and records are audited by Louis S. Korb, C. P. A. (N. J. and N. Y.) and a Registered Municipal Accountant of N. J. He also acts as Fiscal Advisor to the Township Council.

ACCOUNT NO. 1100 - 1959 APPROPRIATION - \$28,467.00
1960 APPROPRIATION - \$30,963.00

ASSESSMENT OF TAXES - The personnel of the Assessor's office is the Assessor, a Principal Assessing Clerk and a Senior Assessing Clerk.

The Township Assessor is appointed by the Township Council to assess the real and personal property in the Township according to general laws and by uniform rules.

In practice the Township Assessor is responsible to the County Board of Taxation for the manner and method employed and the results obtained.

According to the State Division of Taxation and the County Board of Taxation, real property in Teaneck is assessed at an average of approximately 22.42% of the selling price. This is based on several factors, but is arrived at by the State and the County on the basis of samples of Teaneck property sales made during 1958-1959.

The true value of real property in the Township, as determined by the ratio of 22.42%, which is established by the State and County, is \$252,707,270.

Any owner of an existing building in Teaneck can learn from the Assessor the exact manner in which the valuation of his or any other building was determined.

The total net valuation taxable of the Township shows an increase of \$606,819.00. The net valuation taxable now stands at \$60,264,527.00.

The increase in this appropriation is due primarily to increased IBM Service Bureau work, new IBM cards and new tax lists, necessitated by the revaluation program; also by the provision of a car allowance for the Assessor. These increases were to some extent offset by a decrease in the amount for equipment and professional services to defend tax appeals.

Associated Surveys, a competent appraising firm, was engaged by the Council to revalue taxable property in the Township. This revaluation, which does not include household personal property, is being done in accordance with State law and

the practice prescribed by the State Division of Taxation. The necessity for the program was emphasized by the now famous Middletown Township case in which the Supreme Court in 1957 directed Middletown Township to bring its property assessments to 100% of true value by January 1, 1959. The revaluation should be completed in 1960, in time for inclusion on the 1961 tax rolls. The Township Assessor will make the assessments based on the figures obtained from the revaluation. The primary purpose of this program is to provide a fair and equitable distribution of taxes.

Associated Surveys will hold a series of public meetings at various locations in the Township, at the completion of the program, to discuss valuation with individual property owners. Notices will be sent to each property owner informing him of his valuation and the time, date and place of the meeting.

The \$77,500. for this work was allocated by Council in a 1959 Emergency Appropriation. This sum must be provided for in the 1960 Budget under Deferred Charges - Statutory Expenditures.

The Township has the following Tax exempt properties:

	<u>Tax Valuations</u>
Public Property (Including Teaneck Armory and land used for parks)	\$ 2,631,680.
Public Schools	4,119,425.
Graveyards	3,840.
Churches	1,299,245.
Other Exemptions (Hospital, Volunteer Fire House, Volunteer Ambulance Corps, American Legion Building, Veterans of Foreign Wars Building, Masonic Temple, etc.)	1,294,645.
Lutheran Bible Institute	32,860.
Fairleigh Dickinson University	680,850.
St. Anastasia's Parochial School	265,040.
Property acquired through Tax Lien Foreclosure (Includes that available for sales and that held for public purposes)	871,135.
Exempt Household Property (\$100. per dwelling unit)	1,215,600.
Veterans' Exemptions (A maximum of \$500. for each veteran)	1,847,840.
Total valuation of Exempt Properties -	<u>\$14,262,160.</u>

A 1951 Revised Statute requires the owners of all property claiming tax exemption to file an application prior to October 1st each year with the Tax Assessor. This requirement does not apply to veterans once a right to tax exemption is established and the new application form, provided by the 1951 revised laws, is properly filled out and filed with the Assessor.

Teaneck at present has the following number of buildings and dwelling units -

	<u>Single</u>	<u>Multiple</u>	<u>Apartments</u>	<u>Commercial</u>	<u>Misc.</u>
No. of Buildings	9798	402	55	312	107
No. of Dwelling Units	9798	869	1644	115	

ACCOUNT NO. 1200 - 1959 APPROPRIATION - \$21,880.00
1960 APPROPRIATION - 24,489.00

COLLECTION OF TAXES - The personnel of the Collector's Office is - Tax Collector, who is also the Treasurer and Supervisor of Accounts, an Assistant Municipal Tax Collector, a Tax Searcher and Cashier, a Cashier, Senior Tax Clerk and Tabulating Machine Operator, and a part time Principal Account Clerk. The duties of the Tax Searcher and Cashier are to investigate the Township's records and certify on a tax search the outstanding charges which the Township may have against a property. The omission of a tax or lien on a search may make the item uncollectable. He also receipts taxes received through the mail. A search showing pending assessments may be obtained from the Township Clerk.

Collection of personal taxes is also taken care of by the Tax Collector. This is facilitated by requiring a moving permit. This permit is required for intra and inter-community moving.

The Tax Collector's office will continue to be open on certain Monday evenings, as indicated on your tax bill.

The increase in this account is due primarily to the purchase of a spare IBM panel, a new IBM card cabinet, and the increase in IBM Service Bureau work on the tax bills.

ACCOUNT NO. 1300 - 1959 APPROPRIATION - \$36,911.00
1960 APPROPRIATION - \$39,720.00

PUBLIC BUILDINGS AND GROUNDS - The municipal buildings and grounds maintained under this item are - The Municipal Building, Court House, Town House, grounds around Girl Scouts' House, Terhune Homestead, Greenhouse, parking lots and bus shelters.

The Town House, which was converted from a school building to a Township recreation building, has gradually reverted to a public school and public school administrative office building. Of the 23 rooms in this building, the Township uses 2 for recreation - shares the auditorium with the school - and has 4 rooms for the Health and Welfare Department. The Red Cross and Community Chest offices occupy three other rooms.

The Township government pays the full costs of fuel, light, insurance, maintenance of the grounds and the outside of the building. Two building maintenance workers are assigned to inside work. A new heating boiler should be considered for this building.

In order to provide additional required space, Council is considering the enlargement of the Municipal Building and the improvement of the large basement at Cedar Lane Fire Station #2. Certain improvements would also be made at the Town House. Some municipal activities and offices, now in the Town House, could be re-located in the Municipal Building and the Fire Station #2 basement.

The janitorial force for the care of the public buildings consists of two building maintenance workers at the Municipal Building, two building maintenance workers at the Town House, and one building maintenance worker at the Court House.

For general maintenance and repairs, there is a separate crew of five men, a Township Electrical Repairman and a Plumbing Inspector-Sanitarian. A new pick-up truck will be purchased for the maintenance crew.

Work done in 1959 was the painting of the various public buildings, the care and building of recreation and playground equipment and structures, the care of street and traffic signs, upkeep around the disposal plants and the Township greenhouse, street pavement markings and some repairs in the fire stations.

The Electrical Repairman does the general electrical work for the Township and maintains the traffic lights. He does not make inspections of the wiring in private buildings or homes. This is done by an inspector of the National Board of Fire Underwriters.

The Plumbing Inspector-Sanitarian inspects the plumbing in all buildings during construction; inspects the laying of house connections to the street sewer, and makes sanitary inspections for the Health Department.

The cost of this maintenance work is charged against the department for which the work is done and is included in the appropriation for the department.

Some of the projects proposed for 1960 are -

1. Concrete curbs and improved lighting for Municipal Parking lot at Court Street.
2. Soundproofing of ceiling in Police Headquarters' Desk Room.
3. Improved wiring and lighting for Police Headquarters.
4. Improved wiring in the Town House and Municipal Building.
5. Plastering work in Municipal Building and Police Headquarters.
6. Purchase of new folding chairs for Town House.
7. Painting Municipal Building cupola and trim, and various rooms in the Municipal Building, Police Headquarters and Town House.

NEW PROJECTS AND EXTENSIONS - In 1959, two new municipal parking areas were developed on Township owned property at Teaneck Road and Beveridge Street, and on Railroad Plaza between Manor Court and DeMott Avenue. The former holds approximately 40 cars, and the latter 30, for a total of 70 additional off street parking spaces. The Railroad Plaza lot is expected to alleviate somewhat the additional demand for parking in this area created by the location of the new Post Office.

A new, gas fired heating system was installed in the basement of the Municipal Building to improve the heating for the offices located there.

Work was also begun on the installation of a false ceiling, fire walls, fire door, insulation and improved lighting for the D. P. W. garage. This work is expected to reduce fuel costs, improve fire safety, and provide better working conditions for the personnel in this building.

Among the 1960 projects are:

1. Rental of the privately owned parking lot on the northwest corner of Cedar Lane and Elm Avenue to provide additional off street parking for the convenience of shoppers. The merchants on Cedar Lane are contributing a sum toward this rental.
2. Demolition of the old Terhune Homestead in Terhune Park to add to the park area available for use.
3. Movement of the West Englewood Station Park House to the Votee Park ice skating area to obtain better utilization.

FIRE INSURANCE - Over one million dollars coverage is carried on Township public buildings and contents under a 90% co-insurance clause. The fire insurance is handled by five insurance brokers on a plan whereby one-fifth of the insurance comes due each year.

ACCOUNT NO. 1400 - 1959 APPROPRIATION - \$62,424.00
1960 APPROPRIATION - \$65,946.00

LIQUIDATION OF TAX TITLE LIENS AND FORECLOSED PROPERTIES -

ACCOUNT NO. 1500 - 1959 APPROPRIATION - \$700.00
1960 APPROPRIATION - \$700.00

LEGAL SERVICES AND COSTS - The Township Attorney is paid a fixed salary, for which he handles all of the Township's legal problems, including real estate matters and the preparation and trial of some court cases. For extraordinary cases, special counsel is at times employed. The Township Attorney furnishes opinions to Township officials, represents the Township and attends Council meetings. He also has supervision of the tax title lien foreclosures.

Teaneck made its last payment of \$577.20 on the West Shore Railroad Commuters Case in 1959. Since the first payment in 1955, the Township has spent \$20,444.36 on this case.

The Township Attorney's report lists the following items of litigation for 1959 -

Goi vs. Teaneck - Prerogative writ.

Alfis Bros. vs. Teaneck - Prerogative writ.

Hudson Trading Corp. vs. Teaneck - Prerogative writ.

Fairleigh Dickinson University vs. Teaneck - Prerogative writ.

Jacoby vs. Teaneck - Action for damages.

Teaneck vs. Hackensack - Drive-in theater case.

Teaneck vs. J. Taub - Police Court appeal.

Council also initiated an investigation into a 1954 land transaction between the Township and a realtor. Mr. James A. Major was engaged as special counsel to assist in this investigation.

The Township Attorney recommended a total of \$7500. in the 1960 budget. This includes amounts for the completion of the above cases, defense of tax appeals, police court cases and any condemnation proceedings which may be required.

ACCOUNT NO. 1600 - 1959 APPROPRIATION - \$11,550.00
1960 APPROPRIATION - \$14,150.00

ENGINEERING BUREAU - One Engineer, one Street and Sewer Inspector, and such part-time inspectors as are required, staff this department.

The following sidewalks, which were part of the 1959 improvement program, were finished: 15' on south ramp of State Street Bridge, 19' on Fycke Lane, Windsor Road, east side, from north ramp of State Street Bridge to Briarcliffe Road.

The following streets were constructed in 1959 - Lorraine Avenue, south of Forest Avenue, Thompson Avenue, Coolidge Avenue.

STREET IMPROVEMENTS BY DEVELOPERS

The Engineering Department also supervised and inspected the following streets which were improved, or finished, during 1959 in accordance with Township specifications - Glen Court, Greenwood Road, Perry Lane and Cottage Place.

RESURFACING - The following streets were resurfaced with bituminous concrete -

Queen Anne Road - Route #4 to Court Street.

Fort Lee Road - Teaneck Road to Queen Anne Road.

Tryon Avenue - Teaneck Road to Hargreaves Avenue.

CURB REPLACEMENT

The Engineering Department supervised the replacement of a total of 2,626 lineal feet of disintegrated curbs on the following streets:

Hillside Avenue, Oakdene Avenue, Rutland Avenue, Cumberland Avenue, Katherine Street.

SANITARY SEWER RECONSTRUCTION

Work on infiltration will be continued. The program of sewer repairs is based on a survey made by a private engineering firm.

A retaining wall to protect the sanitary sewer inverted siphon at Fycke Lane and Salem Street was constructed.

STORM DRAINAGE PROJECTS

The Engineering Department supervised the installation of storm drains to eliminate flood conditions at the following locations:

36" storm drain extension from Lindbergh Boulevard south to the main brook, Teaneck Road and Willow Lane.

ADVANCED PLANNING

The Department is now engaged in preliminary work for the 1960 paving program, in addition to its regular work of keeping up-to-date engineering and tax maps and records, supplying the Building, Assessor's and Legal Departments with such engineering information as they need, making surveys, design and supervision of various municipal improvements as the necessity arises, and supervising the construction of paving, curbs and sidewalks by developers.

Work on the sewer record map which is now approximately three-quarters finished, is being continued. Completion is expected in about two years.

The following improvements are being considered for 1960 -

STREET RESURFACING

Queen Anne Road - Route #4 to Cedar Lane - with \$7,000. State Aid.

State Street - Queen Anne Road to Teaneck Road.

West Englewood Avenue - Queen Anne Road to Palisade Avenue.

Frances Street - Railroad Avenue to Palisade Avenue.

Manor Court - Railroad Avenue to Palisade Avenue.

State Street Bridge - Deck (if litigation with R. R. not successful.)

NEW STREETS (Assessable)

Howard Street, south of Lindbergh Boulevard.

Lorraine Avenue, north of Forest Avenue.

Rosemont Place, from Lorraine Avenue approximately 100' east.

East Oakdene Avenue - Division Street to Brook.

Palisade Avenue, Route #4 to Court Street and Amsterdam Avenue to Wren Avenue.

Wren Avenue - Palisade Avenue to W. Tryon Avenue.

Railroad Avenue - Frances Street to Manor Court.

Sherwood Avenue - Lees Avenue to Teaneck Road.

Parker Lane - if accepted as a public street.

Joseph Court - if accepted as a public street.

RECONSTRUCTION

Teaneck Road, east side, south of Fycke Lane - widen - Requested by Board of Education.

Tryon Avenue and Teaneck Road - southwest and northeast corners - widen. Required by State for approval of new traffic light installation.

Teaneck Road, west side, between Orchard Street and Church Street.

SIDEWALKS (Assessable)

Windsor Road, west side, from 200' north of Briarcliffe Road to Bergenfield Line.

PARKING LOTS

Addition to Plaza Lot (rear of Grand Union)

New lot on Cedar Lane, north side, between Queen Anne Road and Palisade Avenue.

STORM DRAINS

Beveridge Street Parking Lot to Teaneck Road manhole.

Walnut Street from Bergen Avenue to Queen Anne Road.

Warren Parkway from Bennett Road to East Lawn Drive.

BRIDGES

Pedestrian - Vandellinda to Kipp Street - over railroad. This was requested by the Board of Education.

Pedestrian - at Lincoln Place and Phelps Road over Route #4.

Council requested the State Highway Department to construct these bridges. The State feels that they are justified and has agreed to give them serious consideration when funds are available.

ACCOUNT NO. 1700 - 1959 APPROPRIATION - \$24,839.00
1960 APPROPRIATION - \$26,088.00

PLANNING - The Planning Board consists of six non-salaried citizen members, the Mayor, one Councilman and one Township employee. Its duty is to prepare, and from time to time review, the Master Plan, approve subdivisions, and re-subdividing, make studies of and recommend locations for parks and playgrounds, new streets and any other matters affecting the physical development of the Township.

Major recommendations of the Planning Board during 1959 were - that certain sites be considered for off-street parking facilities; that Township owned Block 479, and part of 482, be re-zoned from "A" residential to industrial, that a private planning consultant firm be employed to make a complete planning study, and that Route #95 be extended to connect with Route #4.

Council has acted on all of these recommendations. Application has been made to secure Federal Aid on a matching basis to carry out the planning study. This year's budget contains \$5,000. for the planning consultant. This represents one-third of the Township's half of the total \$30,000. program, assuming that Federal Aid will be granted. The Township's share of the cost can be spread over a three year period. The study will require approximately two to three years to complete.

The Board is presently studying the possibility of recommending to Council that Parker Lane and Joseph Court, which are now private roadways, be accepted as public streets by the Township.

ACCOUNT NO. 1800 - 1959 APPROPRIATION - \$1,730.00
1960 APPROPRIATION - \$6,930.00

BOARD OF ADJUSTMENT - The Board of Adjustment consists of five non-salaried members, appointed by Council for three year terms. Its functions are to grant, or recommend to the Council, variances or exceptions to the Zoning Ordinance in cases where undue hardship can be proved, and to hear appeals from the decisions of the officials enforcing the Zoning Ordinance.

During 1959 the Board heard 71 appeals, of which 39 were granted, 22 denied, and 10 recommended to Council for approval. Two appeals carried over from 1958 were acted upon in 1959. In both cases, approval was recommended to Council.

Council is considering the possibility of increasing the present Fifteen Dollar filing fee to cover higher administrative costs.

SHADE TREES - The personnel of this Bureau is - Shade Tree Superintendent, a Shade Tree Foreman, 4 Tree Climbers, a Tree Trimmer, and the assistance of such laborers as may be necessary, generally two.

This Bureau takes care of the planting, trimming and removal of trees and shrubs along the Township's streets and in the parks.

This Bureau is also responsible for the planting of flowers at different street intersections, public buildings, and at various public parking lots in the Township.

During the year 247 trees were planted and 141 trees were removed. Of these, 49 were elms killed by the Dutch elm disease. Teaneck has at present approximately 20,000 shade trees, an asset, the value of which is not shown on the balance sheet.

Trees will be planted on Cottage Place during 1960.

Spraying for the elimination of ragweed was continued for the thirteenth consecutive year. Such spraying is done from the middle of June to the middle of August. A good start has also been made on the elimination of poison ivy. Spraying for this purpose is done from the middle of August to the middle of September. Persons having either one of these nuisances on their property should contact the Shade Tree Superintendent.

Any individual desiring to have trees planted along the street must receive permission from the Shade Tree Superintendent as to variety, size and spacing. Individual property owners are not permitted to trim or remove any trees along the streets.

ACCOUNT NO. 2000 - 1959 APPROPRIATION - \$49,414.00
1960 APPROPRIATION - \$51,122.00

INSURANCE - The following classes of insurance are carried:

Liability Insurance - In addition to the usual automobile insurance, Teaneck has for several years had a general liability policy which insures the Township, its officials and municipal employees for any occurrences resulting in property damage or physical injury for which they or the Township might be legally liable. Council increased the present \$100,000.-\$300,000. coverage to \$250,000.-\$500,000. for 1960.

The item for "Other Insurance" covers windstorm and fire and theft on cars. A \$500. deductible collision policy to cover nine pieces of fire apparatus has been added for 1960. Coverage for steam boilers in Township buildings has also been added.

ACCOUNT NO. 2100 - 1959 APPROPRIATION - \$12,750.00
1960 APPROPRIATION - \$14,665.00

COMPENSATION INSURANCE - This insurance is written at rates fixed by the State Insurance Department. The rates vary from year to year, depending upon the accident record of previous years and the amount of payroll.

ACCOUNT NO. 2201 - 1959 APPROPRIATION - \$22,500.00
1960 APPROPRIATION - \$24,000.00

GROUP INSURANCE PLANS FOR EMPLOYEES - HOSPITAL SERVICE - This appropriation is the cost of hospitalization insurance premiums for employees and their families. A 15% rate increase, effective January 1, 1960, caused an increase in this appropriation.

ACCOUNT NO. 2300 - 1959 APPROPRIATION - \$17,700.00
1960 APPROPRIATION - \$21,300.00

PURCHASING - The system of budget control established through the Purchasing Agent is most important in minimizing over-expenditures or over-commitments of budget items.

Contracts are awarded yearly, after public advertising and bidding, for such materials as fuel oil, gasoline, stone, concrete, trees and bituminous materials. During 1959 the Purchasing Agent handled 1317 requisitions and drew 1050 purchase orders.

No. 2 fuel oil is now \$.1015 per gallon. No. 4 fuel oil is now \$.0828 per gallon. Gasoline is \$.1164 per gallon, exclusive of taxes.

ACCOUNT NO. 2400 - 1959 APPROPRIATION - \$6,637.00
1960 APPROPRIATION - \$6,910.00

YOUTH GUIDANCE COUNCIL - State legislation authorized municipalities to set up Youth Guidance Councils, semi-official groups, who, through the cooperation of the schools, the Magistrates and the Juvenile Court, try not only to correct existing problems affecting juveniles, but also to prevent their occurrence and to eliminate conditions conducive to juvenile delinquency. The Council has fairly broad powers, even to the summoning of the child and its parents before it.

The Teaneck Youth Guidance Council, established in the Township since September, 1949, continued its services to the community during the past year.

ACCOUNT NO. 2500 - 1959 APPROPRIATION - \$1,500.00
1960 APPROPRIATION - \$1,750.00

PROTECTION TO PERSONS AND PROPERTY

FIRE DEPARTMENT

Teaneck's Fire Department will have a total personnel of 59 or 1.47 employees per thousand of population. The National Average for municipalities in Teaneck's population group is 1.61. In addition to the above personnel, Teaneck has an exceptionally well-trained, equipped and enthusiastic squad of Civil Defense Auxiliary Firemen who render valuable assistance to the regular force. The Civil Defense Box 54 Club, which is a canteen service operated by Auxiliary Firemen, has also, on many occasions, assisted neighboring communities during emergencies.

Two firemen resigned during 1959.

During 1959 7 temporary men were assigned to the Department, and two Firemen were made Lieutenants of the Department.

The salary and wages per capita expenditure for the Teaneck Fire Department for 1960 will be approximately \$8.69 compared with a National average of \$7.89 for 1958.

The personnel will be divided as follows: 1 Chief, 3 Deputy Chiefs, 6 Captains, 4 Lieutenants, 34 Firemen, 3 Temporary Firemen, 1 Supt. Fire Signal System, 1 Fireman Mechanic, 4 Fire Alarm Operators; one Fireman acting as Inspector, 1 Fireman with added duty as a Signal System Lineman.

The Fire Chief or a Deputy Fire Chief is on duty at all times.

The Department personnel will work a 24 hour tour of duty on a flexible 63 hour week. The Fire Chief, the Inspector, the Mechanic and the Supt. of Fire Signal System, work on a flexible 40-hour week.

The Department's good reputation for extinguishing fires without water damage continues.

Teaneck's fire losses are very accurately kept. The total loss for the year was \$169,644., giving a fire loss per capita of \$4.24 against an approximate National median average for 1958 of about \$3.64. The average loss per building fire was \$686.81 against a National median loss of \$931. (1958) in 237 municipalities of Teaneck's class.

An electrical code and fire zone ordinance were adopted by Council in 1959.

During the year 4 firemen were injured due to fires. No civilians were injured or killed.

In March, 1959, Teaneck received the report of the National Board of Fire Underwriters, based on the survey which began in September, 1958. The report indicates that Teaneck continues to hold its high rating of "3" ("B", N. J. rating). The report contained recommendations for further improvements, some of which have already been carried out, and others are in progress.

Other Fire Department statistics are:

Total number of alarms - 868, of which 484 were for fires; 330 rescue calls; 37 needless alarms; 3 accidental alarms; 2 out of town alarms; and 11 false alarms. Of these 27 were sent in from fire alarm boxes, and 8 were false alarms. The total number of fire prevention inspections made was 2,634.

COMMUNICATIONS SYSTEMS - The F. M. radio equipment in the Fire Department trucks, plus the secondary alarm system connecting Central Fire Headquarters with Stations No. 2 and 3, and the Gamewell Alarm System, give the Fire Department three different channels of intra-department communication. Teaneck's Fire Department is one of the few departments in the Nation with its own transmitting station. D. P. W., Police Department, Fire Department, and rabies control truck have inter-department radio connections.

New radios will be purchased to replace the old F. M. sets that were transferred from the Police Department.

During the year further improvements were made in the Fire Alarm System. Equipment for two more circuits has been installed. Extension of the underground lines to Cedar Lane will be completed in 1960.

PENSIONS - SEE STATUTORY EXPENDITURES (Page 27).

SPECIAL FIRE DEPARTMENT SCHOOLING AND TRAINING - All members of the department attended outside drill school and completed 28 drill school evolutions.

During the year, 473 hours of company schooling were held.

The Chief and two Deputy Chiefs attended a lecture and demonstration on the extinguishing of liquid gas in tank trucks in Paramus, N. J.

The Fire Inspector attended a Smoke Abatement Course given by the N. J. State Board of Health in Trenton, N. J.

One Deputy Chief and the Fire Inspector attended a lecture on fire safety and school inspections given by the National Board of Fire Underwriters at New York University.

One Deputy Chief attended a fire safety demonstration at the U. S. Veterans Hospital in East Orange, N. J.

Several members of the Department are continuing their correspondence courses on fire training given by The Delehanty Institute.

CD-DC auxiliary firemen took a refresher course. All new members of the department received daily instruction on the use of equipment and procedure.

The Fire Chief attended conferences and demonstrations conducted by the Paid Fire Chiefs of N.J.; five meetings of the Mid-Bergen Mutual Aid Cover-Up System; and the meeting of the N. J. State Fire Chiefs.

MUTUAL AID - A fire cover-up system with Bergenfield, Bogota, Ridgefield Park and Little Ferry Fire Departments, supplementing our existing arrangement with the Hackensack Fire Department, has worked to the mutual advantage of the participants. Little Ferry joined the group in 1959.

FIRE PREVENTION - Extensive work was done - talks were given to 5,040 school children. 27,200 pieces of literature were distributed, demonstrations were set up at prominent locations, open house was held at the fire stations and several talks on fire prevention were given to local clubs. A regular in-service inspection program was continued in the business districts.

NEW EQUIPMENT - A new 1000 gallon pumping engine, Alarm Bureau truck, and emergency station wagon, which is also used as a Deputy Chief's vehicle, were put into service in 1959.

Some of the major items to be purchased in 1960 include: 4 mouth-to-mouth resuscitators, additional hose, hose dryer, hose storage rack, and various fire nozzles. Fire house repairs and additions include - painting the trim and storm windows for Headquarters.

ACCOUNT NO. 3000 - 1959 APPROPRIATION - \$342,400.00
1960 APPROPRIATION - \$381,796.00

HYDRANT SERVICE

Water is supplied to Teaneck by the Hackensack Water Company, except for the limited area in the southwest corner, which is supplied by the Bogota Water Company. Both companies place and maintain hydrants wherever requested by the Township. The over-all cost is based on a "ready-to-serve" and on a maintenance charge as set out by the company and approved by the Public Utilities Commission. The increase is due to additional hydrants to be installed.

1959 CHARGES

	Trans. & Dist.	Hydrants	Total	Number of Hydrants	Over-all Cost per Hydrant	1959 Taxes Paid
Hackensack Water Company	\$54,942.72	\$12,511.20	\$67,453.92	802	\$84.10	\$143,316.70
Bogota Water Company	1,831.97	655.20	2,487.17	42	59.22	3,743.93
	\$56,774.69	\$13,166.40	\$69,941.09	844		\$147,060.63

ACCOUNT NO. 3101. 1959 APPROPRIATION - \$70,000.00
1960 APPROPRIATION - \$75,000.00

POLICE DEPARTMENT

The Department will have a complement of 58 or 1.45 full time members per 1000 of population against a National median average of 1.65 for cities in Teaneck's population group. The per capita salary and wage cost of Teaneck's Police Department will be \$9.30 for 1960, against a National average of \$8.32 (1958) for cities in the same population group. Here, as in the Fire Department, when comparisons between individual cities are made, there are several factors that should be defined and considered. For example, residential character, the number of shifts and hours the department works, whether or not the department operates its own radio, and the number of special policemen or schoolguards included as Police Department employees.

The personnel will be divided as follows: 1 Chief, 2 Captains, 4 Lieutenants (uniformed) (1 Traffic Bureau), 5 Detectives (1 Photo & ID), 6 Sergeants (2 Traffic Bureau), 40 Patrolmen (11 Traffic Bureau).

As recommended by the Police Chief, 10 additional patrolmen and 2 Sergeants were assigned to augment the Traffic Bureau in 1959. Traffic functions have become one of the major responsibilities of local Police Departments. One of the

main duties of this Bureau is the enforcement of the new Traffic Ordinance which was passed by Council in 1959. The Bureau also investigates accidents, operates the speed timer, and makes studies of and recommendations to the Police Chief and Manager regarding traffic problems.

In addition to the aforementioned, Teaneck will employ 34 School Crossing Guards and has a very well trained and cooperative Corps of Civil Defense Auxiliary Policemen who assist the regular force on special occasions and emergencies.

During 1959 no temporary Patrolmen were assigned to the department and 4 men were given permanent appointments. Appointments were made in accordance with Civil Service rules and regulations.

As an indication of the amount of work handled by the Department, its annual report lists, among other things, 9703 service calls; 3274 radio alarms received; 28,981 radio calls made by the Department; 820 escorts furnished to banks and business houses; 1317 temporarily vacant houses inspected. Patrol cars covered approximately 412,665 miles during 1959.

SPECIAL POLICE TRAINING - The following is a summation of the off-duty training program in 1959.

2 Lieutenants attended a course on "Alcohol and the Community" at Rutgers University on a scholarship.

1 Lieutenant attended a Human Relations Course at Michigan State University on a scholarship, 1 week.

1 Captain and 2 Lieutenants attended a Human Relations Course for one week at Glassboro State College, on scholarships.

The following courses were taken at The Police Academy of Bergen County -

Accident Investigation - 1 Sergeant

Defensive Tactics Instructors - 1 Patrolman

Basic Photography and Advanced Photography - 1 Patrolman

Basic Training - 6 Patrolmen

Accident Investigation - 1 Patrolman

Investigative Case School - 1 Patrolman

TEANECK CRIME

According to the quarterly release of Crime Index Data, issued by the F. B. I. and based on reports from identical cities with over 25,000 inhabitants for the first nine months of 1958-1959, the Crime Index reflects a decrease of 1 per cent.

Changes were as follows: Robbery, -7 per cent; burglary -2 per cent; forcible rape, +5 per cent; larceny +1 per cent; auto theft, -1 per cent; murder, +4 per cent; and aggravated assault, +7 per cent.

Locally the number of Burglary and Breaking & Entry crimes was 107 and the number of Robbery, Assault, Larceny and Theft crimes was 270. The usual table showing the number of crimes in Teaneck is appended.

	<u>1930</u>	<u>1940</u>	<u>1945</u>	<u>1950</u>	<u>1957</u>	<u>1958</u>	<u>1959</u>
Murder & Manslaughter	0	0	0	0	0	0	0
Robbery	0	4	3	0	4	3	1
Aggravated Assault	15	8	0	0	1	1	1
Larceny, Theft	212	192	205	165	259	290	268
Burglary, Breaking & Entry	242	248	168	159	118	111	107
Auto Theft	47	64	112	33	15	33	40

The founded crimes of all kinds reported and known to the police totalled 658. Since 159 were cleared, Teaneck's record in the percentage of "Known Crimes Cleared" showed 46 more crimes cleared in 1959 than were cleared in 1958.

On motor vehicle arrests, out of a total of 1896, 1723 were found guilty; 149 were dismissed; 1 withdrawn and 23 are pending.

"RESIDENTS OF TEANECK ARE AGAIN ADVISED THAT THEY CAN STILL FURTHER LOWER THE TEANECK CRIME RATE BY REPORTING IMMEDIATELY ANY SUSPICIOUS PERSONS OR CARS IN THE NEIGHBORHOOD. WITH THE THREE-WAY RADIO SYSTEM, A POLICE CAR, WHICH MIGHT BE JUST AROUND THE CORNER, COULD BE DISPATCHED".

(The above paragraph has appeared in every budget since 1939).

TRAFFIC ACCIDENTS

	<u>1940</u>	<u>1950</u>	<u>1953</u>	<u>1954</u>	<u>1955</u>	<u>1956</u>	<u>1957</u>	<u>1958</u>	<u>1959</u>
Accidents	226	235	332	370	392	353	348	374	443
Fatalities	2	0	1	2	7	1	2	5	2
Injuries	133	126	171	194	230	208	197	235	264
Arrests for Motor Vehicle Violations Title 39		512	687	779	1171	1408	1111	1200	1896
Municipal Ordinance		137	183	347	360	399	405	395	492

MOTOR EQUIPMENT - Five new cars were purchased. Five old cars were traded in. An additional motorcycle was purchased in 1959. Cars are serviced by the Township mechanics at the D. P. W. garage. Three officers use their private cars for which they receive an average monthly allowance of \$45.00.

A new station wagon will be purchased for the Traffic Bureau. A small car or Cushman vehicle will be purchased as a replacement for the oldest 3-wheel motorcycle. The expected advantages of such a vehicle are lower initial investment, lower operating and maintenance cost, and greater flexibility and safety in use, since it provides cover for the operator. A radio will be installed in the unit to provide communication with the operator. If successful, these units will replace the remaining cycles in the future.

COMMUNICATIONS SYSTEM - A radio system must be acquired for the Department, since the N. J. Bell Telephone Company has been required by Federal Communications Commission to withdraw from the business of providing this service. Funds for the purchase are provided under Capital Improvements.

The purchase of an experimental 2-way transistor unit for communication with foot patrols is also being considered. At the request of the Chief, two new call boxes, one at Teaneck Road - Robinson Street, and one at W. Englewood Avenue - Essex Road, will be installed. A teletype system will be acquired on a rental basis.

During 1959 a new switchboard was installed to replace the one which was approximately 35 years old.

SUPPLIES - This appropriation is for the general supplies and equipment needed from year to year. Keeping the Police Department fully equipped, trained and ready for service at all times, demands a large number of supplies of various kinds, such as ammunition, first aid material, photographic and fingerprinting materials, record books and report forms, lanterns, fire extinguishers, fuses, spotlights, guns, badges, safety material, prisoner's meals and expenses incurred in the education and training of the men. The Department will receive three new inhalators so that all patrol cars will be equipped with this item.

TRAFFIC CONTROL - This appropriation is for traffic signal lights, street markings and signs. Traffic signals are maintained at 30 intersections.

The patrolmen, special school guards and the school patrol play an important part in controlling vehicular and particularly pedestrian traffic. This year the Township continued to employ additional female School Crossing Guards.

A State Bureau of Traffic Safety engineer is presently studying all traffic light installations in Teaneck. All installations must meet the State's requirements in order to be approved. During 1959 reports were received on the Teaneck Road-Tryon Avenue and the Teaneck Road-Garden Street-West Englewood Avenue installations. The required changes at these intersections will be made during 1960. This project will continue each year until all lights have received State approval.

Work will also be done to improve the Queen Anne Road-Cedar Lane light, and a new controller will be installed in the State Street-The Plaza light to prevent the backup of traffic to the State Street bridge.

During 1959, all "right turn" arrows were removed from signal installations, since they are not approved by the State Bureau of Traffic Safety except under special circumstances.

The Traffic Bureau is studying all bus stops and a new resolution designating bus stops will be presented to Council upon completion of the study. This must also receive State and County approval.

During 1959, cooperative action by the Township, County, Fairleigh Dickinson University, and State Highway Department, produced several improvements designed to improve the traffic situation on River Road in the vicinity of the University. The Township installed 20,000 lumen mercury vapor lamps between Route #4 and Martense Avenue, with the University agreeing to pay the increased annual cost. The University also widened the driveway entrance and exit opposite Suffern Road to eliminate a bottleneck. The County provided a policeman to direct traffic from 5:45 PM to 7:15 PM Monday through Friday, and painted pavement markings on River Road at the widened driveway to improve the traffic flow. The State Highway Department is studying the entire Route #4-River Road interchange with a long range view toward redesigning and improving it.

STREET MARKING - Approximately 70,000 feet of 4" lines, 6000 feet of 6" lines and 4000 feet of street lettering were painted, requiring 357 gallons of white zone paint.

During 1959 a system of "skip space" parking was instituted in the business districts on an experimental basis. The system was well received and will be continued during 1960 with improvements. Markings in municipal parking lots will be renewed.

Traffic signs - 1750 are in use; 304 were bought during the year and 300 replaced and repaired. The passage of the new Traffic Ordinance required the placement of additional signs.

The "personal service" item covers a portion of the salary and wages of the Electrical Repairman and the Maintenance and Repair crew.

DOCTOR - This provides for a doctor to examine persons suspected of being under the influence of intoxicating beverages while driving a car.

PISTOL RANGE & MATCHES - This appropriation provides for some minor expenses in connection with the maintenance of the building and grounds.

PENSION - (See STATUTORY EXPENDITURES Page 27.)

ACCOUNT NO. 3200 - 1959 APPROPRIATION - \$396,319.00
1960 APPROPRIATION - \$432,328.00

MUNICIPAL COURT

This Court, which is an integral part of the court system of the State of New Jersey, is located on the second floor of the Court House.

Personnel consists of a Magistrate, who holds court sessions on Monday evenings. The Magistrate has a part-time Clerk.

VIOLATIONS BUREAU - A full time Violations Clerk is employed. The purpose of the Bureau in the Court is to permit the convenient payment of fines for a limited number of motor vehicle violations. The Bureau can only accept a written plea of guilty from the one charged with the traffic violations and collect the stipulated fine and costs.

Fines collected for most State Motor Vehicle violations are remitted to the County. Please remember that laws are enforced to protect you, not to take money from you.

ACCOUNT NO. 3300 - 1959 APPROPRIATION - \$10,337.00
1960 APPROPRIATION - \$11,634.00

INSPECTION OF BUILDINGS

The personnel of this Department consists of a Building Inspector, a Principal Clerk Stenographer, and a part-time building inspector. Additional inspectors may be employed from time to time for large operations, which additional cost is charged to the builder. In 1959 the former part-time Superintendent of Building was replaced with a full time Building Inspector.

Department records show a total assessed valuation for new buildings and alterations, of \$900,025. which brought in \$12,815.35 in licenses and fees as compared to \$809,075. which brought in \$8,667.57 in 1958.

The Building Department seeks to cooperate with builders and owners in securing not only safe designs, but also suitable and pleasing buildings. Building construction is controlled under an ordinance. Adherence to the requirements of the Building Ordinance, the Plumbing Ordinance and the Department of Public Works requirements has been strengthened by requiring a cash bond for excavations. This bond is returnable upon certification by the three departments that all Township requirements have been met. Following this certification the Certificate of Occupancy is issued.

Work on a new Building Code will be started in 1960.

ACCOUNT NO. 3400 - 1959 APPROPRIATION - \$21,265.00
1960 APPROPRIATION - \$16,531.00

GUARDS - SCHOOL

The 34 special school guards receive \$1.30 per hour for 4 hours service. During the summer months many of the guards are employed in the Township parks as special park guards. At present it is necessary to work some of the guards at school crossings overtime. Since the expansion of the Traffic Bureau, all school crossings are manned by school guards.

ACCOUNT NO. 3600 - 1959 APPROPRIATION - \$38,675.00
1960 APPROPRIATION - \$39,675.00

CIVIL DEFENSE AND DISASTER CONTROL

The Police and Fire Departments have maintained a training program. The Auxiliary Police get experience and "Know How" in police cruisers and the Auxiliary Firemen work at Township fires.

The Civil Defense Corps is now in its ninth year. Your Civil Defense Council continues the policy of building a strong core organization. Headquarters facilities are in the basement of the Police Department building. The communications, consisting of a shortwave radio fixed station, and the telephones at the C.D. Headquarters are tied in with County communications. In case of an emergency, the amateur radio operators (R. A. C. E. S.) would have several mobile units operating in the Township. The mobile equipment is owned and operated by the amateurs without cost to the Township.

The Corps participated in several local, County and State drills during 1959.

The Corps has been expanded to include natural disasters. The kitchen card of instruction is available at the police and fire stations if you have not received one.

A new canteen unit will be purchased for the Box 54 Club.

Under the new CD-DC regulations, it is possible that the Township will be required to employ personnel to plan and direct future programs.

YOU ARE CORDIALLY INVITED TO ENLIST IN YOUR CIVIL DEFENSE.

ACCOUNT NO. 3700 - 1959 APPROPRIATION - \$5,600.00
1960 APPROPRIATION - \$5,600.00

POLICE ATHLETIC LEAGUE

The program is made possible largely through citizen interest and the cooperation of the Teaneck Recreation Department with the Police Department.

The positive values of this association of youngsters with the policemen are most desirable.

Several members of the Department are also connected with the Youth Guidance Council, and have taken a very active part in School Patrol and Bicycle Safety Programs.

DEPARTMENT OF PUBLIC WORKS

No statistics exist which would permit the comparison of the Teaneck Department with National averages, as to personnel, total or unit costs or overall efficiency. The work of the Public Works Department is too varied and too much governed by local circumstances in each municipality to permit this. To perform all of the work hereinafter mentioned, the Department has the following personnel, assigned and used wherever the exigencies of the moment demand - 1 Public Works Superintendent, 1 General Foreman, 1 Foreman, 2 Assistant Foreman, 1 Shade Tree Superintendent, 1 Shade Tree Foreman, 4 Tree Climbers, 1 Tree Trimmer, 1 Public Works Inspectors, 1 Senior Account Clerk, 1 Mechanical Repairman Foreman, 2 Mechanical Repairman, 1 Chief Sewage Plant Operator, 1 Sewage Plant Operator, 1 Sr. Equipment Operator (Sweeper), 2 Equipment Operators (Sweeper) 1 Heavy Equipment Operator, 7, Equipment Operators, 5 Truck Drivers, 4 Laborers, 3 Temporary Laborers, 1 Senior Maintenance Repairman (Mason), 4 Building Maintenance Workers, 1 Building Service Worker, 1 Garage Attendant, 1 Dump Caretaker.

In the summer, some student employees are added.

The following are a few special 1959 projects:

Constructing retaining wall at W. Englewood Park Brook.

Erecting chain link fence on Fairidge Terrace.

Erecting chain link fence at Cedar Lane Fire Hdg't's.

Repairing broken storm sewer line on Windsor Road.

Constructing concrete wall at Fycke Lane Brook.

Repairing Sanitary Sewer Pipe in Pomander Walk.

Constructing Rode Rite Walkway from Route #4 to Alfred Avenue.

Repairing Sanitary Sewer Line leak at Fycke Lane and Lucy Avenue.

Constructing storm sewer line pipe in back of Ambulance Corps Building.

Erecting Votee monument in Votee Park.

Re-constructing broken concrete wall at brook behind Hartwell Street.

Erecting chain link fence at Andreas Park.

Constructing Beveridge Street Parking lot.

Constructing retaining wall and masonry work around Ammann Park Brook.

Constructing firewall in D. P. W. Garage.

Raising manholes for Teaneck Road resurfacing.

Elimination of dip on south ramp of State Street Bridge.

The functions of the Teaneck Department of Public Works are sub-divided as follows:

STREETS AND ROADS - The maintenance, repair and resurfacing of 105 miles of improved streets, and several miles of stone and gravel streets, including storm sewers, catch basins and drainage, snow plowing and snow removal. Forty-six thousand, two hundred (46,200) square yards of street surface were seal coated.

STREET CLEANING - The cleaning and sweeping of the Township's improved streets by use of mechanical sweepers. Removal of leaves by vacuum and front end loaders.

PARKING LOTS - The maintenance and repair of 11 public parking lots and one privately owned lot rented by the Township, and construction of new lots. Two new lots were opened this year, one on Teaneck Road and Beveridge Street, (40 cars), the other on Railroad Plaza between Manor Court and DeMott Avenue (30 cars).

SANITATION - The maintenance and repair of 100 miles of sanitary sewers and the sewage pumping and disposal plants. The latter will be eliminated when the Township connects with Stage II of the Bergen County Sewer Authority in 1960.

PARKS AND PLAYGROUNDS - The general maintenance of the twenty parks and playgrounds, including minor improvements thereto, and cooperation with the Recreation Department, in supplying and hauling both indoor and outdoor equipment.

MAINTENANCE OF BUILDINGS - The supervision and upkeep of all public buildings, except the Library and Fire Houses, including the cleaning, repair, maintenance and building of bus shelters and benches.

SHADE TREES - The planting, removal and care of shade trees on the streets, in the public parks and public grounds, and the control of noxious weeds.

MISCELLANEOUS - All the odd jobs required for the "good housekeeping" of the municipality, such as repairs and reconditioning at the Municipal greenhouse.

The Department has the assistance of the Maintenance and Repair crew in some of this work.

EQUIPMENT AND SUPPLIES - The equipment of the Department has been renewed and expanded during the last few years.

The following new equipment was purchased in 1959: 1 curb pick-up truck, 2 street sweepers, 1 bulldozer, 2 salt spreaders, 1 front end loader, 1 sewer cleaner, 1 Jeep with snow plow attachment and 1 tractor.

The purchase of two 5 ton and one 3 ton dump trucks is being considered for 1960, as a partial replacement for the eight 1955 three ton trucks which the Department now has. The remaining trucks will be replaced in future years. A new 12

ton trailer will be purchased for use in moving the large bulldozer purchased in 1959. The present 8 ton trailer will be traded in.

Major work done on the Public Works Garage on River Road includes - the installation of a false ceiling, insulation, improved lighting, fire wall and fire door to improve fire safety and personnel working conditions and reduce heating costs. A new boiler may be installed in 1960. Some roof leaks will be repaired and aluminum paint put on the roof.

ROAD MATERIAL - This item provides for the materials used in general repairs of the streets, such as stone, asphalt, cement and cinders.

SNOW REMOVAL - About 105 miles of streets, including 9 miles of County roads, are plowed.

The Department now turns out 18 truck mounted plows and 2 sidewalk plows. This includes approximately 10 hired trucks. Heavy equipment is available from private contractors should the need arise. A new snow plow will be purchased.

ORDINANCE NO. 885 PROVIDES THAT NO PERSON SHALL PARK OR LEAVE A VEHICLE STANDING ON THE STREETS WHEN THE SNOW HAS REACHED THREE INCHES, UNTIL AFTER THE STREETS HAVE BEEN PLOWED. ORDINANCE #941, CHAPTER 26, Section 2 REQUIRES PROPERTY OWNERS OR TENANTS TO CLEAN THE SIDEWALKS WITHIN 24 HOURS OF DAYLIGHT AFTER A SNOW STORM.

STREET SIGNS - Teaneck's street signs are being constantly repaired, repainted and replaced by the Maintenance Crew. The appropriation this year is primarily to purchase more of the new type signs.

ACCOUNT NO. 4000 - 1959 APPROPRIATION - \$116,242.00
1960 APPROPRIATION - \$131,430.00

CONSTRUCTION, RECONSTRUCTION, REPAIRS AND MAINTENANCE WITH STATE AID - This appropriation includes \$5,000 for street lighting.

ACCOUNT NO. 4100 - 1959 APPROPRIATION - \$26,225.00
1960 APPROPRIATION - \$29,285.00

STREET LIGHTING - Street lighting is furnished by the Public Service Electric and Gas Company at basic rates approved by the Public Utilities Commission. These rates are subject to a combined discount for quantity and length of contract of 5.26%.

ACCOUNT NO. 4201 - 1959 APPROPRIATION - \$66,000.00
1960 APPROPRIATION - \$65,000.00

REPLACEMENT - CURBS, GUTTERS, CONCRETE - This appropriation includes the repair and replacement of damaged and deteriorated curbs and gutters in various sections of the Township.

ACCOUNT NO. 4300 - 1959 APPROPRIATION - \$9,200.00
1960 APPROPRIATION - \$9,200.00

STREET CLEANING - Two new sweepers were purchased in 1959. A new leaf broom will be purchased in 1960.

Each year we add to the leaf crop by planting additional trees. To assist with the job of picking up leaves the Township has one mechanical leaf loader and three front end loaders.

ACCOUNT NO. 4400 - 1959 APPROPRIATION - \$21,175.00
- 1960 APPROPRIATION - \$21,267.00

SANITATION

GARBAGE AND TRASH REMOVAL - This service in Teaneck has always been provided by private scavengers licensed by the Township. They are members of the Teaneck Sanitary Association, which Association is under an agreement with the Township whereby their rates and services are controlled. This agreement was renegotiated in 1959, resulting in the following new rates for private dwellings:

\$2.25 per month the year 'round where no ashes are collected at any time during the year.

\$2.75 per month the year 'round where ashes are collected.

This is approximately a 28% increase and represents the increased labor and operating costs to the scavengers since negotiation of the last agreement in 1956. The scavengers also requested that collections be twice a week all year 'round instead of three times per week between June 1st and September 30th, in which case they would have accepted a smaller increase in rates. Council, however, felt that no decrease in service should take place.

For those who desire to have collections from the interior of the residence an additional charge of 50¢ per month is made.

Charges for apartments and commercial establishments vary according to the type of service rendered. These charges may be obtained at the Township Clerk's office.

Collections are twice a week from October 1st to May 31st and three times a week from June 1st to September 30th.

The disposal areas are sprayed by the Bergen County Mosquito Commission twice a week from May to October for the control of flies, insects and vermin, and treated semi-monthly for rat extermination.

The Bergen County Freeholders operate the sanitary disposal area project in the meadows.

As an added service, the D.P.W. collects, without charge, tree, hedge and shrubbery trimmings, except from land being cleared prior to the issuance of an occupancy permit.

Due to the heavy leaf removal work, and the absolute necessity that the leaves be removed quickly, all possible D.P.W. personnel are assigned to leaf removal. The Township curb pick-up schedule for tree, hedge and shrubbery trimmings is as follows:

April 1st to September 30th - one pick up weekly.

October 1st to March 31st - one pick up monthly.

Needless to say, it does not improve the appearance of the Township to have boxes or cartons, filled or empty, on the curbs any longer than necessary. It would be very helpful if large bushel or bushel and one-half baskets, with handles, were used instead of boxes or cartons. The D.P.W. will try to pick up on schedule. Your cooperation will be appreciated.

In order to expedite this work, one large body type dump truck was purchased.

ACCOUNT NO. 5000 - 1959 APPROPRIATION - \$14,103.50
1960 APPROPRIATION - \$14,286.00

SEWERS - The sewers and pumping plants are cared for by a Chief Sewage Plant Operator and a Sewage Plant Operator, plus the assistance of a mechanic when needed. In the cleaning and maintenance of sewers, both storm and sanitary, a varying number of men is used. The disposal plant sludge continues to be removed by contract. In all probability, 1960 will be the last year that the disposal plants will be operated.

ACCOUNT NO. 5100 - 1959 APPROPRIATION - \$45,094.00
1960 APPROPRIATION - \$45,661.00

BERGEN COUNTY SEWER AUTHORITY - This service will continue to be paid for through general taxation.

The Authority's charge for 1959 was on a metered basis. The 1960 charge is based on actual 1959 metered Stage I flow, plus estimated 1960 Stage II flow for an eight month period. The 1960 rate is approximately \$146. per million gallons compared to \$141. per million gallons for 1959.

ACCOUNT NO. 5201 - 1959 APPROPRIATION - \$186,408.15
1960 APPROPRIATION - \$192,269.28

HEALTH AND CHARITIES

DEPARTMENT OF HEALTH - There is a licensed Health Officer, Public Health Nurse, Registrar of Vital Statistics, and Senior Clerk Stenographer. The Plumbing Inspector is also Sanitarian, but is under the division of Protection to Persons and Property. An additional full time Sanitarian and a Case Worker may be added in 1960.

The functions of the Health Department consist of enforcement of State and local health regulations and establishment of programs of education, inspection, and supervision in related fields.

The work of the department is divided as follows:

VITAL STATISTICS - Recording of births, marriages and deaths; issuance of marriage licenses, birth and death certificates, burial permits and the furnishing of certified copies thereof.

A Verifax Photo Copier is used for letters, birth and death certificate copies. This has resulted in saving time formerly devoted to typing. The machine is also used by the Fire Department.

The I. B. M. machines are used for mailing and filing. This eliminates the typing of 3000 cards and greatly improves the filing system.

HEALTH INFORMATION SERVICE - Releases to newspapers, public addresses and distribution of printed matter.

COMMUNICABLE DISEASE PREVENTION AND CONTROL - Recording of diseases, reports to County and State authorities, investigation of contacts, posting of quarantines, exchange of information with school officials.

Bacterial analysis of swimming pool water is offered to all owners of private pools.

MATERNAL AND CHILD HEALTH - Pre-natal and post-natal visits; maintenance of weekly Child Hygiene Stations under supervision of local pediatricians; injections of smallpox, whooping cough vaccine, diphtheria toxoid and shick testing. The "personal service" item is for the nurse's salary. Included in "other expenses" are doctor's fees for attendance at the sessions, nurse's car allowance and supplies. There is a preventive health program. All cases of illness are referred to private physicians.

RABIES CONTROL - This function is carried out in collaboration with the Rabies Control Officer, who is a member of the Police Department. With assistance of local veterinarians using vaccine provided by the State, approximately 989 dogs were inoculated in 1959. All dog bites are reported to the Health Department, the dog is quarantined by the Rabies Control Officer and released by the Health Officer after examination at the end of ten days.

MILK CONTROL - Milk is sampled and sent to the Laboratory at Bergen Pines for examination. Monthly samples are taken from all vehicles within the Township.

Milk trucks are inspected and license tags issued. There are about 109 milk trucks operating in Teaneck, representing about 77 milk producers. The milk trucks in Teaneck are permanently enclosed. This section of the Milk Ordinance, passed in 1956, became effective in 1957, and has proved of great value in safeguarding the milk supply. Stores handling milk must obtain a license, and these too are periodically inspected and checked for proper dating of bottles and refrigeration.

FOOD ESTABLISHMENTS - Restaurants and food-vending establishments are inspected and food samples obtained for examination periodically. Swab testing of dishes and glassware in restaurants is also performed. This determines the number of bacteria remaining in chinaware after washing. Garbage disposal, general sanitation and food handlers are controlled.

LICENSING - Beauty parlors, barber shops, laundry and dry cleaning establishments are licensed and inspected periodically. Pet shops are also licensed and regulated. The Health Department collects the fees for food handler's licenses.

COMPLAINTS - A large variety of complaints are handled throughout the year. These include residence heating, refuse on vacant lots, dog curbing, unsanitary conditions, garbage problems, etc. Each complaint is first verified and then appropriate action is taken.

WATER SUPPLY - There is collaboration with the Hackensack Water Company and Bogota Water Company to insure safe drinking water. Laboratory reports of samples are regularly obtained.

GENERAL SANITATION - Nuisances affecting health are investigated. Boarding homes and nursery schools are inspected.

MOSQUITO EXTERMINATION AND VERMIN CONTROL - Although this appropriation is mainly an allotment to the Bergen County Mosquito Commission to aid in mosquito control in the Township, the Commission also enlarged, dredged and repaired, as well as maintained, about ten miles of ditches, made weekly inspections for mosquito breeding in the Township; oiled catch basins and other possible breeding places; sprayed the public parks, spending thereon more than Teaneck's appropriation.

DEPARTMENTAL REPORT - This report highlights the following:

Total Births - 2,662 to Teaneck Residents - 258
 Total Deaths - 469 of Teaneck Residents - 169
 Certificates, permits, transcripts and licenses issued - 3,169
 Marriage Licenses issued - 268

Teaneck did not have a reported case of poliomyelitis during 1959. During 1958 there was only 1 case reported, and during 1955 there were 17-cases reported.

An industrial Tuberculosis Survey was made by the Mobile-X-ray unit and 522 persons were examined.

Contagious diseases reported to the Health Department were 1,316 in 1959. Measles decreased from 1,360 in 1958 to 294 cases in 1959. Mumps increased from 32 cases to 387.

ACCOUNT NO. 6000 - 1959 APPROPRIATION - \$26,817.00
 1960 APPROPRIATION - \$36,243.00

VOLUNTEER AMBULANCE CORPS

A group of volunteer workers has for several years given valuable service to the sick and injured whenever an ambulance was needed. Responding to second alarm fires is another service that they render. Their main support is through voluntary contributions by the citizens. They own two modern and fully equipped ambulances, and their headquarters is located at 721 Teaneck Road. The Township pays for gasoline and the water, gas and electricity used at their headquarters.

ADMINISTRATION OF PUBLIC ASSISTANCE - Local relief in New Jersey is administered by a non-salaried Local Assistance Board appointed by the Township Manager and approved by the Township Council. In Teaneck the Board consists of a minister, a prominent social worker and a businessman. The Board appoints the Director of Welfare, and is responsible for the administration of relief in Teaneck.

The amount of \$3,544.62 was spent for administration while cash relief expenditures were \$6,959.28. The proportion of expenses to relief is high because a considerable part of the time of a Director of Welfare, the most important part, is spent in preventing individuals or families from becoming relief cases, in passing on those who are on relief to the proper State Agencies. Such work requires family counselling, constant contact with the various social agencies, physicians and hospitals in this and other states, such as the Board of Old Age Pensions, Social Federation, Red Cross, State Board of Children's Guardians, County Welfare Board, Parole Boards, N.J. State Commission for the Blind and various veterans' and private organizations.

Through the Community Chest a fund is available to extend relief or aid in cases in which the municipal relief is hindered or prevented from participating.

RELIEF LOAD

Maximum Load	11 cases	41 persons
Minimum Load	6 cases	12 persons
Average Load	7.25 cases	18.9 persons

Total number of persons receiving relief sometime during the year - 75
 Receipts and Expenditures for Relief in 1959 were -

RECEIVED

Balance in Account 1-1-59	\$18,888.65
From 1959 budget for direct relief	3,000.00
From Reserve	
*From State of N. J. for direct relief and non-residents	3,439.57
Received from other sources	58.40
TOTAL	\$25,386.62

EXPENDED

For Direct Relief	\$ 6,959.28
Balance Jan. 1, 1960	18,427.34
Approximate 1959 bills outstanding	500.00
TOTAL	\$24,886.62

* The State repays to the Township about 40% of approved expenditures.

SUPPLIES - This item includes a car allowance for the Case Worker, telephone and general supplies.

ACCOUNT NO. 6100 - 1959 APPROPRIATION - \$3,575.00
 1960 APPROPRIATION - \$3,655.00

VISITING NURSE - ACCOUNT NO. 6300 - 1959 APPROPRIATION - \$150
 1960 APPROPRIATION - \$150

CONTROL OF DOGS

Last year, with State aid, approximately 989 dogs were inoculated. This year, again with State aid, permanent inoculation is going to be offered to the dog owners. A "rogue's gallery" is maintained; that is, whenever a dog is suspected of rabies, a picture is taken so that anyone who has been bitten can determine whether it was by this particular dog.

The Dog Warden's truck is equipped with a two-way radio which enables the Warden to keep in constant communication with the Teaneck Police Department.

The fee for a dog license is \$3.25, of which \$.25 is transmitted to the State Department of Health. The remainder, plus receipts from the redemption fees of \$3.00 per dog, is placed in a separate fund, which can be used only for expenses in connection with the enforcement work, such as the salary of the Dog Warden and the maintenance and equipment of the pound.

The Dog Account had \$11,902.25 receipts for 1959 licenses, and disbursements of \$9,396.15. This account has a reserve of \$6,735.56.

Last year 2,941 dogs were licensed; 398 were impounded; 93 were redeemed, and homes were found for 55.

Dogs not redeemed were either turned over to the S. P. C. A. or humanely disposed of in a gas chamber and the bodies incinerated. There were 184 dog bites.

RECREATION AND EDUCATION

PARK IMPROVEMENTS AND MAINTENANCE - The development of our twenty Township parks and playgrounds and the extension of recreational facilities continued during 1959.

Playground apparatus was installed at various parks. Stonework on the Ammann Park pond banks was completed. Two tennis courts were "green topped" and one handball court was constructed in Votee Park. A temporary ice skating pond was installed at the Glenwood Little League Field. A ramp was constructed out into the Academy Lane skating pond to provide better access for skaters. The West Englewood Station Park shelter was repainted and the Tryon Park shelter was repaired.

Central Park was renamed Votee Park in honor of Councilman Milton G. Votee. A new sign was unveiled at the dedication in connection with the July 4th ceremonies.

The major 1960 proposals are as follows:

Ammann Park

1. Install 4 horseshoe pits
2. Resurface 2 tennis courts
3. Hard surface paths along side brook to picnic area
4. Plant bank and terrace of brook
5. Replace fence at tennis courts
6. Install 2 new players' benches
7. Repair tables and benches in shelter and around pool

Herrick Park

1. Recondition ball diamond
2. Construct hard surface for basketball and general play
3. Repair tables and benches

Votee Park

1. Improve baseball field
2. Extend water line near ball diamond
3. Place water line outlet near skating pond
4. Construct 6 horseshoe pits
5. Resurface remaining 2 tennis courts
6. Construct hard surface for badminton
7. Macadam around handball court
8. Install improved lighting at Jr. Ivy League football practice field
9. Improve shuffle board courts
10. Repaint band shell

11. Move West Englewood Station house to skating area

12. Fence in skating area for better control

Sagamore Park

1. Construct zell ball hard surface and extend basketball surface
2. Construct 2 horseshoe pits
3. Plant additional trees
4. Paint and reinforce backstop
5. Additional players' benches

Terhune Park

1. Construct hard surface (40' x 170')
2. Repair and paint, and construct hard surface under shelter
3. Demolish Terhune homestead to provide additional usable park area
4. Erect fence along River Road
5. Additional players' benches

Mackel Field

1. Construct 2 horseshoe pits
2. Have former V. F. W. building removed to add to usable park area
3. Move backstop into area now used by building

Argonne Park

1. Construct basketball hard surface
2. Plant trees along Englewood Avenue
3. Improve ball field
4. Transfer basketball backstop from West Englewood Station Park
5. Erect fence along Englewood Avenue

Tryon Park

1. Construct hard surface
2. Construct 4 horseshoe pits
3. Plant trees along Intervale Road
4. Additional benches at pool

Andreas Park

1. Resurface 1 tennis court

Phelps Park

1. Develop Little League ball field
2. Construct hard surface

Hawthorne Park

1. Construct 2 double tennis courts
2. Plant trees along north side between Glenwood and Lucy Avenues
3. Provide drinking fountain
4. Improve ball diamond
5. Additional players' benches

ACCOUNT NO. 7000 - 1959 APPROPRIATION - \$53,272.00
1960 APPROPRIATION - \$66,388.00

TEANECK'S PARKS AND PLAYGROUNDS

RECREATION - Teaneck's recreation program has been developed to the extent where it provides some activity for all ages, from the children's activities in the Town House, to the Retired Men's Club. In all, more than 50 different activities are carried on, ranging in scope from physical fitness classes to barbershop quartette singing.

Several new additions to the program are being considered for the 1960 season to broaden the scope of activities to be made available to Teaneck's children and adults. Included among the 1960 possibilities are a Flight Club and Nature Club.

The Department will continue to cooperate with bonafide existing organizations who have a special interest in uncovering or conducting individual programs of recreation that are open on a community-wide basis to the Teaneck resident.

A call to the Superintendent of Recreation will bring any interested person a detailed list of the programs.

In developing this all inclusive program, the Teaneck Board of Education has been most helpful by permitting the Recreation Department the increasing use of many school facilities.

The full time staff will consist of the Superintendent of Recreation, one Assistant Superintendent of Recreation and a Principal Clerk Stenographer. During the year about 90 other persons are employed on a part-time seasonal basis. These are "specialists" who officiate at ball games, direct play activities at a park or playground, supervise tournaments, conduct a band, lead calisthenics, teach square dancing, instruct in modeling or in some other specialized activity. Many of these are drawn from the teaching staff of the Teaneck school system.

Since the defeat of the proposed \$1,250,000.00 Civic Center at referendum in 1959, the Town House will continue as the headquarters not only for many phases of

the recreation program, but also as a meeting place for many Township clubs and organizations.

Council, however, is considering the renovation of the Cedar Lane Fire Station #2 to contain some of the activities presently conducted in the Town House. Additional work may also be done at the Town House in cooperation with the Board of Education. This would include the installation of new heating boilers, new windows and frames, and the construction of an arcade between School #2 and the Town House. With these changes the Town House could continue under joint use by the Board of Education and Recreation Department. If a proposed extension to the Municipal Building is made, the Health and Welfare Departments, Baby Station, Red Cross, and Community Chest offices could be moved to the Municipal Building thereby providing additional space in the Town House.

GUARDS - A large number of playground guards are also employed while outdoor activities are at their height.

SUPPLIES AND REPAIRS - The purchase of 20 mats to be used at 4 different school facilities accounts for most of the increase in this account. Identification buttons will be purchased and issued to Teaneck residents in connection with the ice skating activities at Votee Park.

ACCOUNT NO. 7100 - 1959 APPROPRIATION - \$63,636.00
1960 APPROPRIATION - \$69,484.00

COMMUNITY CELEBRATIONS

Community celebrations are supervised through a Patriotic Observance Advisory Board. The greater part of the appropriation is spent for the 4th of July and Memorial Day celebrations. The remainder is for the cost of three Christmas trees and ornaments, one of which is erected by the Township in each of the business districts. This is a new practice begun in 1959, in lieu of paying for a part of the business district's lighting and decorations. The cost of holiday Municipal Building decorations is also charged to this account.

ACCOUNT NO. 7200 - 1959 APPROPRIATION - \$4,400.00
1960 APPROPRIATION - \$4,400.00

TEANECK PUBLIC LIBRARY

During 1959, the library lent 314,989 books, an increase of 17,473 over the previous year. In addition, 9,647 phonograph records and 3,564 pamphlets were borrowed.

7,592 titles were cataloged and added to the collection and 3,348 new borrowers were registered.

The demands upon the reference services, by both students and adults, have shown an enormous increase.

The growth of the Junior Department has been phenomenal. The resources are widely used in the preparation of school assignments, as well as for recreational reading. A program of book talks, story times and a summer reading club stimulate an interest in books.

The Library Director and members of the library staff are always glad to assist all residents of Teaneck.

The major increases are for books, repairs, equipment and salaries which were also determined as the result of a Civil Service Department salary study.

ACCOUNT NO. 7300 - 1959 APPROPRIATION - \$150,440.00
1960 APPROPRIATION - \$163,313.00

UNCLASSIFIED PURPOSES

This appropriation is for any exigency not anticipated in the current year.

ACCOUNT NO. 7401 - 1959 APPROPRIATION - \$2,500.00
1960 APPROPRIATION - \$2,500.00

CAPITAL IMPROVEMENT

No bond ordinance, except for certain exceptions, as in the case of veterans' housing, and where State Aid is involved, can be passed by New Jersey municipalities unless there is available a minimum of 5% down payment of cash. To provide this down payment, and to establish a Capital Improvement Fund is the purpose of the appropriation. As of December 31, 1959, there was a balance of \$541,024.71 in the fund.

Capital improvements under consideration for 1960 have been discussed under the appropriate preceding headings of this report.

Bond anticipation notes in the amount of \$51,900. have been issued to fund street improvements made 1957 - 1959. No new bond anticipation notes were issued for capital improvements during 1959. All capital equipment and improvements were financed from the capital improvement fund.

ACCOUNT NO. 7500 - 1959 APPROPRIATION - \$175,000.00
1960 APPROPRIATION - \$175,000.00

DEBT SERVICE

TEANECK'S BONDS - As of December 31, 1959, Teaneck government's bonded debt was \$627,000.

This was the sixth consecutive year that the Township's local government did not sell bonds.

All of the main factors pertaining to Teaneck's bonded indebtedness are shown on the chart immediately following the detailed budget figures.

The favorable change in Teaneck's debt structure since 1930 is indicated by the following:

	<u>1930</u>	<u>1960</u>
Net Municipal Debt per capita	\$301.	\$15.67
Per \$1000 of assessed valuation	227.	10.40

ACCOUNT NO. 7600 - 1959 APPROPRIATION - \$109,183.32
1960 APPROPRIATION - \$104,393.11

DEFERRED CHARGES AND STATUTORY EXPENDITURES

7710. Emergency Authorizations. This appropriation provides for the \$77,500.00 emergency authorization made in 1959 to pay for the property revaluation program. The law requires that the total amount be provided in the following budget or permits it to be spread over a 5 year period provided each annual payment is at least 1/5 of the total emergency appropriation for the project.

7720. Public Employees' Pension Fund. The general employees in the Township are members of the State Retirement System and the Federal Social Security. The appropriation provides not only for current services, but also for services rendered by employees prior to 1940, when the pension system was adopted by vote of the taxpayers. Pensions of 50% of the officials or employees' salary are granted after thirty years of service, to those who have reached the age of sixty. At the age of sixty-five social security benefits become effective. An additional premium by the employee is required for Social Security in 1960. This will increase whenever salaries, wages and benefits are increased.

Life insurance and other benefits make this pension plan one of the best in the United States. An employee, upon reaching the age of sixty, may retire on a smaller pension proportionate to his actual years of service; as may an employee who has twenty-five years of service and who has not reached the age of sixty.

7730. Contributions to Old Age Survivors' Insurance System. The premium is now 3% of all municipal employees' salaries, up to \$4,800, excepting the police and firemen.

7740. Consolidated Police and Firemen's Fund. This appropriation provides the Township's payment. This is approximately at the rate of 5% of salaries, plus a yearly payment of \$30,626.40 which must be paid for 30 years. The individual participant contributes 5% of his salary. He can draw a pension at the rate of one-half of his average final salary, after 25 years of service, at the age of 51.

7750. Police and Firemen's Retirement System. Police or Firemen employed after July 1, 1944, can retire with 25 years of service, at age 55, at 25/60 of their average final three years' salary. This costs the employee from 5.83% to 8.01% of his salary depending on his age.

7760. This appropriation is to meet note or bond payments for improvements on which assessments have not been collected.

7780. Delinquent Assessments. This is necessary to take care of notes that will be due before the assessment for the improvements to the property are due and payable by the taxpayer.

7790 to 7794. As noted in budget.

ACCOUNT NO. 7700 - 1959 APPROPRIATION - \$161,635.57
1960 APPROPRIATION - \$226,025.80

OVERLAY

The "overlay" in a New Jersey Municipal Budget is an additional appropriation which must be added to the net budget to assure that enough cash will be collected during the year to meet all expenditures, assuming that the percentage of taxes collected is the same as that of the previous year. This results in a "cash basis" budget.

Teaneck's percentage of collections in 1959 was 97.28% of the total levy, as compared to 97.32% in 1958 and 98.28% in 1955. As this percentage goes down the reserve for uncollected taxes goes up. This overlay will help cushion the effect of a sharp drop in tax collections.

TEANECK'S BORROWING CAPACITY

The official Annual Debt Statement, prepared as of December 31, 1959, shows:

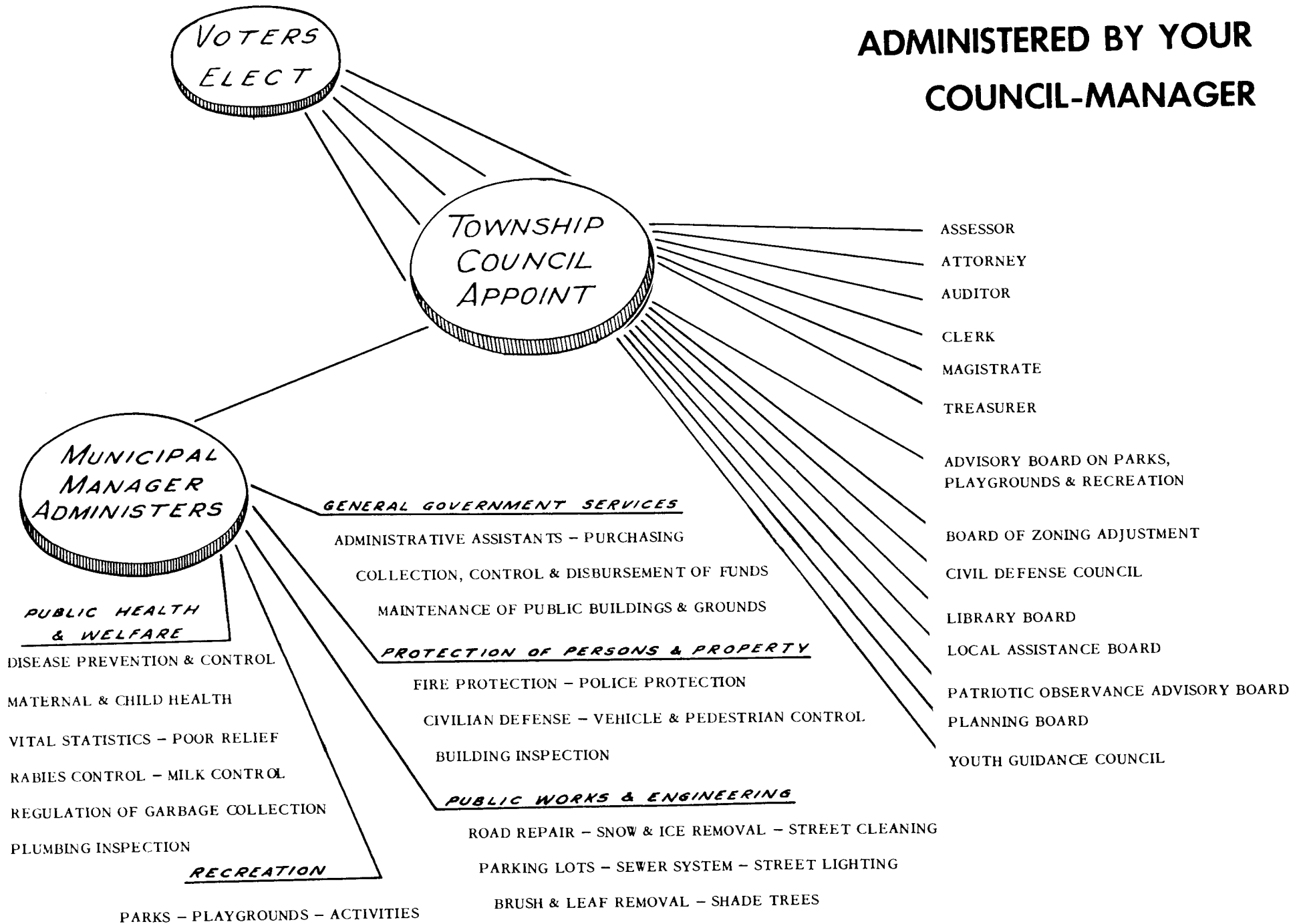
TOTAL NET DEBT DECEMBER 31, 1959	\$ 2,465,639.33
Average assessed valuations, exclusive of personal 1957-1958-1959	55,996,553.00
Percentage of Net Debt of Average Assessed Valuations of real property	4.40

ALLOCATION OF TOWNSHIPS SHARE OF THE TAX DOLLAR AND UNIT COSTS

	PORTION OF TAX DOLLAR IN CENTS	PER CAPITA COST IN DOLLARS	COST FOR A HOME ASSESSED AT \$4000
DEBT, CONTINGENT, RESERVE, DEFERRED CHARGES AND STATUTORY EXPENDITURES, AND CAPITAL	8.08	12.93	34.30
PROTECTION TO PERSONS AND PROPERTY <i>POLICE • FIRE • HYDRANTS • GUARDS • BUILDING INSPECTION • PLUMBING INSPECTION • CIVIL DEFENSE • COURT</i>	9.83	15.73	41.70
GENERAL GOVERNMENT <i>ADMINISTRATION • ELECTIONS • ASSESSMENT AND COLLECTION OF TAXES • LEGAL • AUDIT • BONDS • ENGINEERING • PURCHASING • TREASURER • ACCOUNTING • PUBLIC BUILDINGS • SHADE TREES • ZONING • YOUTH GUIDANCE • PLANNING • INSURANCE</i>	3.95	6.32	16.75
STREETS AND ROADS <i>REPAIR AND NEW CONSTRUCTION • STREET CLEANING • STREET LIGHTING • SNOW REMOVAL</i>	2.60	4.17	11.06
SANITATION <i>SEWERS • GARBAGE AND RUBBISH DISPOSAL</i>	2.56	4.10	10.86
RECREATION AND PARKS <i>COMMUNITY CELEBRATIONS</i>	1.42	2.28	6.04
LIBRARY	1.66	2.65	7.04
HEALTH AND CHARITIES <i>HEALTH • CHILD CLINIC • RELIEF</i>	0.44	0.70	1.85
TOTAL	30.54	48.88	129.60
<i>Debt Service</i>		12.93	34.30
<i>Per Capita Operating Cost</i>		35.95	95.30

1960

HOW TOWNSHIP BUSINESS IS ADMINISTERED BY YOUR COUNCIL-MANAGER



REVENUE

RESOURCES	<u>1960 ANTICIPATIONS</u>		<u>1959 RECEIPTS</u>	
ANTICIPATED REVENUES				
I. SURPLUS REVENUE				
A. Current Cash	\$ 430,000.00		\$ 240,000.00	
B. Trust Cash	8,000.00		8,000.00	
C. Capital Cash	<u>5,000.00</u>		<u>3,000.00</u>	
		\$ 443,000.00		\$ 251,000.00
II. MISCELLANEOUS REVENUES				
A. Licenses				
1. Liquor	21,000.00		21,400.00	
2. Township Clerk	5,858.00		5,859.75	
3. Fire Department	4,248.00		4,248.00	
4. Health Department	7,944.00		7,944.00	
5. Building Department	140.00		140.00	
6. Public Works Department	<u>210.00</u>		<u>210.00</u>	
		39,400.00		39,801.75
B. Fees & Permits				
1. Township Clerk	1,400.00		1,414.50	
2. Building Department	10,000.00		12,662.85	
3. Fire Department	3,000.00		3,070.00	
4. Health Department	8,000.00		8,091.50	
5. Planning & Adjustment	1,500.00		1,590.00	
6. Public Works Department	2,500.00		2,657.90	
7. Police Department	2,000.00		2,059.00	
8. Tax Searches	<u>1,600.00</u>		<u>1,648.00</u>	
		30,000.00		33,193.75
C. FINES & COSTS				
1. Municipal Court	6,000.00		6,535.50	
2. Library	<u>7,000.00</u>		<u>7,389.94</u>	
		13,000.00		13,925.44
D. INTEREST & COSTS ON TAXES				
	<u>10,000.00</u>		<u>12,461.74</u>	
		10,000.00		12,461.74
E. INTEREST & COSTS ON ASSESSMENTS				
	<u>3,000.00</u>		<u>4,110.98</u>	
		3,000.00		4,110.98
F. INTEREST ON INVESTMENTS				
	<u>35,000.00</u>		<u>37,974.32</u>	
		35,000.00		37,974.32
G. FRANCHISE TAXES				
	<u>228,000.00</u>		<u>228,604.48</u>	
		228,000.00		228,604.48
H. GROSS RECEIPTS TAX				
	<u>118,000.00</u>		<u>118,879.99</u>	
		118,000.00		118,879.99
I. BUS RECEIPTS TAX				
	<u>11,000.00</u>		<u>11,037.07</u>	
		11,000.00		11,037.07
J. MOTOR FUEL TAX REFUNDS				
	<u>3,500.00</u>		<u>3,573.95</u>	
		3,500.00		3,573.95
K. STATE ROAD AID - Chapter 62 - LAWS 1947 - FORMULA				
	<u>22,396.00</u>		<u>22,396.00</u>	
		22,396.00		22,396.00
L. STATE ROAD AID - Chapter 62 - LAWS 1947 - CONSTRUCTION FUND				
	<u>7,000.00</u>			
		7,000.00		
III. TOTAL REVENUE				
		\$ 963,296.00		\$ 776,959.47
IV. RECEIPTS DELINQUENT TAXES				
		90,000.00		120,879.91
V. TOTAL RESOURCES				
		<u>\$1,053,296.00</u>		<u>\$ 897,839.38</u>

OPERATING

	<u>1960 APPROPRIATIONS</u>			<u>1959 EXPENDITURES & COMMITMENTS</u>		
	<u>Salaries and Wages</u>	<u>Other Expenses</u>	<u>TOTAL</u>	<u>Salaries and Wages</u>	<u>Other Expenses</u>	<u>TOTAL</u>
OPERATIONS						
GENERAL GOVERNMENT						
1000 <u>ADMINISTRATIVE & EXECUTIVE</u>	\$ 5,000.00			\$ 4,769.20		
1 Council	12,500.00			9,008.98		
2 Township Manager	8,700.00			7,900.00		
3 Administrative Assistant and Township Clerk	0.00			1,447.56		
4 Administrative Assistant - Grade III	5,572.00			6,398.61		
5 Clerical	4,372.00	\$ 2,300.00		4,130.00	\$ 1,957.45	
6-7 Telephone		3,500.00			1,486.31	
8 Legal Advertising		6,395.00			5,409.69	
9 Supplies-Printing-Postage		5,400.00			4,907.77	
10 Reports-Public Information	1,200.00	2,350.00		276.10	2,100.12	
11-12 Elections		100.00			477.73	
13 Bonds	<u>37,344.00</u>	<u>20,045.00</u>	\$ 57,389.00	<u>33,930.45</u>	<u>16,339.07</u>	\$ 50,269.52
1100 <u>FINANCIAL ADMINISTRATION</u>				600.00		
1 Treasurer	600.00			6,500.00		
2 Supervisor of Accounts	6,930.00			12,342.84		
3 Clerks	13,888.00	4,545.00			4,126.12	
4 Supplies		5,000.00		210.00	1,000.00	
5-6 Audit	<u>21,418.00</u>	<u>9,545.00</u>	30,963.00	<u>19,652.84</u>	<u>5,126.12</u>	24,778.96
1200 <u>ASSESSMENT OF TAXES</u>				7,499.96		
1 Assessor	8,200.00			10,649.98		
2 Clerks	10,749.00	5,540.00			81,131.81	
3 Supplies	<u>18,949.00</u>	<u>5,540.00</u>	24,489.00	<u>18,149.94</u>	<u>81,131.81</u>	99,281.75
1300 <u>COLLECTION OF TAXES</u>				1,200.00		
1 Tax Collector	1,200.00			5,669.82		
2 Tax Searcher & Cashier	5,940.00			22,092.29		
3 Asst. Collector & Clerks	24,020.00	8,435.00			7,615.30	
4 Supplies, Printing, Equipment		125.00			125.07	
5 Tax Sale	<u>31,160.00</u>	<u>8,560.00</u>	39,720.00	<u>28,962.11</u>	<u>7,740.37</u>	36,702.48
1400 <u>PUBLIC BUILDINGS & GROUNDS</u>				18,663.23		
1 Bldg. Maintenance Workers	21,186.00			8,865.04		
2-3 Maintenance & Supplies	13,295.00	13,115.00			10,071.24	
4 Electricity Water, Gas		5,620.00			4,530.24	
5 Fuel Oil		4,370.00			4,136.86	
6 New Projects & Extension		4,860.00			1,887.33	
7 Insurance (Fire)		3,500.00			3,405.38	
	<u>34,481.00</u>	<u>31,465.00</u>	65,946.00	<u>27,528.27</u>	<u>24,031.05</u>	51,559.32
1500 <u>LIQUIDATION OF TAX TITLE LIENS & FORECLOSED PROPERTY</u>				0.00		
1 Clerical & Engineering	100.00				186.10	
2 Legal Fees, Costs, Searches	<u>100.00</u>	<u>600.00</u>	700.00	<u>0.00</u>	<u>186.10</u>	186.10
1600 <u>LEGAL SERVICES & COSTS</u>				6,650.00		
1 Attorney	6,650.00	7,500.00			3,246.63	
2 Expenses & Litigation Costs	<u>6,650.00</u>	<u>7,500.00</u>	14,150.00	<u>6,650.00</u>	<u>3,246.63</u>	9,896.63

		<u>1960 APPROPRIATIONS</u>			<u>1959 EXPENDITURES & COMMITMENTS</u>		
		<u>Salaries and Wages</u>	<u>Other Expenses</u>	<u>TOTAL</u>	<u>Salaries and Wages</u>	<u>Other Expenses</u>	<u>TOTAL</u>
1700	ENGINEERING						
1	Assistant Engineer	\$ 7,881.00			\$ 7,499.96		
2	Engineers & Inspector	10,627.00			5,695.09		
3	Supplies & Car Allowance		\$ 1,580.00			\$ 746.29	
4	Outside Engineering		6,000.00			5,224.50	
		<u>18,508.00</u>	<u>7,580.00</u>	\$ 26,088.00	<u>13,195.05</u>	<u>5,970.79</u>	\$ 19,165.84
1800	PLANNING						
1	Salaries	1,606.00			581.42		
2	Other Expenses		5,325.00			756.08	
		<u>1,606.00</u>	<u>5,325.00</u>	6,931.00	<u>581.42</u>	<u>756.08</u>	1,337.50
1900	BOARD OF ADJUSTMENT						
1	Salaries	2,008.00			980.16		
2	Other Expenses		775.00			605.49	
		<u>2,008.00</u>	<u>775.00</u>	2,783.00	<u>980.16</u>	<u>605.49</u>	1,585.65
2000	SHADE TREES						
1	Supervisor	6,930.00			6,490.00		
2	Labor	37,762.00			35,411.93		
3	Equipment, Supplies, Trees		6,430.00			5,392.30	
		<u>44,692.00</u>	<u>6,430.00</u>	51,122.00	<u>41,901.93</u>	<u>5,392.30</u>	47,294.23
2100	INSURANCE						
1	Public Liability		12,585.00			11,738.29	
2	Other		2,080.00			456.30	
			<u>14,665.00</u>	14,665.00		<u>12,194.59</u>	12,194.59
2201	WORKMEN'S COMPENSATION INSURANCE		24,000.00			21,398.50	
			<u>24,000.00</u>	24,000.00		<u>21,398.50</u>	21,398.50
2300	GROUP INSURANCE PLANS FOR EMPLOYEES						
1	Hospital Service		21,000.00			18,039.98	
2	Group Life Insurance		300.00			239.94	
			<u>21,300.00</u>	21,300.00		<u>18,279.92</u>	18,279.92
2400	PURCHASING						
1	Salary	6,285.00			6,012.00		
2	Supplies & Car Allowance		625.00			447.08	
		<u>6,285.00</u>	<u>625.00</u>	6,910.00	<u>6,012.00</u>	<u>447.08</u>	6,459.08
2500	YOUTH GUIDANCE COUNCIL						
1	Salaries	1,000.00			749.84		
2	Other Expenses		750.00			406.25	
		<u>1,000.00</u>	<u>750.00</u>	1,750.00	<u>749.84</u>	<u>406.25</u>	1,156.09
PROTECTION TO PERSONS & PROPERTY							
3000	FIRE						
1	Salaries	317,088.00			276,033.83		
2	Rent-Volunteer House		1,600.00			1,600.00	
3	Light, Heat, Supplies		18,120.00			14,785.11	
4	Hose		2,540.00			840.00	
5	Apparatus-Repairs-Additions		3,935.00			3,084.92	
6	Fire House-Repairs-Additions		3,240.00			2,042.61	
7-8	Communications System	30,853.00	4,420.00		27,227.26	6,938.89	
		<u>347,941.00</u>	<u>33,855.00</u>	381,796.00	<u>303,261.09</u>	<u>29,291.53</u>	332,552.62
3101	FIRE HYDRANT SERVICE		75,000.00			63,640.93	
			<u>75,000.00</u>	75,000.00		<u>63,640.93</u>	63,640.93

1960 APPROPRIATIONS

1959 EXPENDITURES & COMMITMENTS

	<u>Salaries and Wages</u>	<u>Other Expenses</u>	<u>TOTAL</u>	<u>Salaries and Wages</u>	<u>Other Expenses</u>	<u>TOTAL</u>
3200 POLICE						
1 Salaries	\$ 353,395.00			\$ 313,708.40		
2-3 Motor Equipment	6,178.00	\$ 24,600.00		5,959.88	\$ 20,975.48	
4 Communications System		8,420.00			5,704.75	
5 Light, Heat, Supplies		14,105.00			12,766.81	
6-7 Traffic	12,655.00	12,075.00		15,209.52	12,627.90	
8 Doctors		800.00			674.00	
9 Pistol Range		100.00			0.00	
	<u>372,228.00</u>	<u>60,100.00</u>	\$ 432,328.00	<u>334,877.80</u>	<u>52,748.94</u>	\$ 387,626.74
3300 MUNICIPAL COURT						
1 Magistrate	4,000.00			3,400.00		
2 Clerks	7,004.00			6,336.40		
3 Other Expenses		600.00			456.03	
	<u>11,004.00</u>	<u>600.00</u>	11,604.00	<u>9,736.40</u>	<u>456.03</u>	10,192.43
3400 INSPECTION OF BUILDINGS						
1 Supt. of Building	0.00			5,316.27		
2 Building Inspectors	8,992.00			2,328.05		
3 Clerical	5,169.00			4,775.18		
4 Supplies		2,370.00			1,221.40	
	<u>14,161.00</u>	<u>2,370.00</u>	16,531.00	<u>12,419.50</u>	<u>1,221.40</u>	13,640.90
3500 INSPECTION OF PLUMBING						
1 Plumbing Inspector-Sanitarian	4,861.00			4,509.00		
2 Supplies		575.00			384.51	
	<u>4,861.00</u>	<u>575.00</u>	5,436.00	<u>4,509.00</u>	<u>384.51</u>	4,893.51
3600 SCHOOL GUARDS						
1 Wages	39,000.00			37,013.89		
2 Equipment		675.00			873.65	
	<u>39,000.00</u>	<u>675.00</u>	39,675.00	<u>37,013.89</u>	<u>873.65</u>	37,887.54
3700 CIVIL DEFENSE AND DISASTER CONTROL						
1 Wages	600.00			0.00		
2 Other Expenses		5,000.00			3,046.42	
	<u>600.00</u>	<u>5,000.00</u>	5,600.00	<u>0.00</u>	<u>3,046.42</u>	3,046.42
STREETS & ROADS						
4000 REPAIR & MAINTENANCE						
1 Supt. of Public Works	3,819.00			3,630.00		
2 Foremen, Clerk, Inspector	11,414.00			10,844.00		
3 Mechanics, Asst. Foremen	8,112.00			7,723.72		
4 Equipment Operators	27,113.00			25,870.00		
5 Truck Drivers, Laborers	48,076.00			51,798.84		
6 Equipment & Supplies		10,065.00			11,398.55	
7-8 Snow Removal	9,000.00	8,150.00		4,243.12	3,272.08	
9-10 Street Signs	3,157.00	2,525.00		2,443.82	2,250.60	
	<u>110,691.00</u>	<u>20,740.00</u>	131,431.00	<u>106,553.50</u>	<u>16,921.23</u>	123,474.73
4100 CONSTRUCTION-RECONSTRUCTION-REPAIRS & MAINTENANCE WITH STATE AID FORMULA						
1 Equipment & Supplies		5,900.00			5,900.00	
2 Materials		13,925.00			10,325.00	
3 Street Lighting		5,000.00			5,000.00	
4 Labor		5,000.00			5,000.00	
		<u>29,825.00</u>	29,825.00		<u>26,225.00</u>	26,225.00

	<u>1960 APPROPRIATIONS</u>			<u>1959 EXPENDITURES & COMMITMENTS</u>		
	<u>Salaries and Wages</u>	<u>Other Expenses</u>	<u>TOTAL</u>	<u>Salaries and Wages</u>	<u>Other Expenses</u>	<u>TOTAL</u>
4201 STREET LIGHTING		\$ 65,000.00	\$ 65,000.00		\$ 52,308.29	\$ 52,308.29
		65,000.00			52,308.29	
4300 REPLACEMENT-CURBS, GUTTERS, CONCRETE						
1 Salaries & Wages	\$ 200.00			\$ 198.88		
2 Other Expenses		9,000.00			8,523.76	
	200.00	9,000.00	9,200.00	198.88	8,523.76	8,722.64
4400 STREET CLEANING						
1 Salaries & Wages	16,267.00			15,543.90		
2 Equipment & Supplies		5,000.00			3,931.91	
	16,267.00	5,000.00	21,267.00	15,543.90	3,931.91	19,475.81
SANITATION						
5000 GARBAGE & TRASH REMOVAL						
1 Wages	4,686.00			3,902.18		
2 Supplies & Equipment		500.00			0.00	
3 Contract		9,100.00			8,917.50	
	4,686.00	9,600.00	14,286.00	3,902.18	8,917.50	12,819.68
5100 SEWER SYSTEM						
1 Supt. of Public Works	3,819.00			3,630.00		
2 Operators & Mechanics	14,000.00			13,518.84		
3 Foremen & Laborers	20,342.00			9,197.46		
4 Power & Water		2,100.00			1,920.44	
5 Supplies & Repairs		4,900.00			2,995.32	
6 Removing Sludge		500.00			429.00	
	38,161.00	7,500.00	45,661.00	26,346.30	5,344.76	31,691.06
5201 BERGEN COUNTY SEWER AUTHORITY		192,269.28	192,269.28		186,408.15	186,408.15
		192,269.28			186,408.15	
HEALTH & CHARITIES						
6000 BOARD OF HEALTH						
1 Health Officer	4,000.00			5,910.00		
2 Clerical & Sanitarian	20,684.00			9,894.92		
3 Supplies		2,835.00			2,296.26	
4-5 Child Clinic	5,599.00	2,025.00		5,318.82	1,345.00	
6 Mosquito & Vermin Control		1,100.00			1,090.00	
	30,283.00	5,960.00	36,243.00	21,123.74	4,731.26	25,855.00
6100 ADMINISTRATION OF PUBLIC ASSISTANCE						
1 Salaries	3,200.00			3,120.00		
2 Supplies & Equipment		455.00			424.62	
	3,200.00	455.00	3,655.00	3,120.00	424.62	3,544.62
6201 PUBLIC ASSISTANCE (STATE AID AGREEMENT)		3,000.00	3,000.00		3,000.00	3,000.00
		3,000.00			3,000.00	
6301 SERVICES OF VISITING NURSE		150.00	150.00		150.00	150.00
		150.00			150.00	

	<u>1960 APPROPRIATIONS</u>			<u>1959 EXPENDITURES & COMMITMENTS</u>		
	<u>Salaries and Wages</u>	<u>Other Expenses</u>	<u>TOTAL</u>	<u>Salaries and Wages</u>	<u>Other Expenses</u>	<u>TOTAL</u>
RECREATION & EDUCATION						
7000 PARKS & PLAYGROUNDS						
1 Salaries & Wages	\$ 31,238.00			\$ 22,308.27		
2 Improvements		\$ 11,410.00			\$ 5,979.14	
3 Other Expenses		23,740.00			13,154.44	
	<u>31,238.00</u>	<u>35,150.00</u>	\$ 66,388.00	<u>22,308.27</u>	<u>19,133.58</u>	\$ 41,441.85
7100 RECREATION						
1 Guards & Special Police	10,000.00			8,177.50		
2-3 Direction & Supervision	44,644.00	700.00		35,276.83	625.10	
4-5 Supplies & Repairs	4,460.00	9,680.00		3,141.90	5,994.13	
	<u>59,104.00</u>	<u>10,380.00</u>	69,484.00	<u>46,596.23</u>	<u>6,619.23</u>	53,215.46
7200 CELEBRATION OF PUBLIC EVENTS, ANNIVERSARY OR HOLIDAY (RS 40:48-5.4)						
1 Salaries & Wages	300.00			371.26		
2 Other Expenses		4,100.00			3,491.98	
	<u>300.00</u>	<u>4,100.00</u>	4,400.00	<u>371.26</u>	<u>3,491.98</u>	3,863.24
7300 MAINTENANCE OF TEANECK PUBLIC LIBRARY						
1 Library Director	8,851.00			8,500.00		
2 Librarians & Clerks	95,087.00			79,747.65		
3 Janitors	11,680.00			10,685.38		
4 Other Expenses		47,695.00			41,638.99	
	<u>115,618.00</u>	<u>47,695.00</u>	163,313.00	<u>98,933.03</u>	<u>41,638.99</u>	140,572.02
TOTAL OPERATING	\$1,423,744.00	\$ 788,704.28	\$2,212,448.28	\$1,245,108.98	\$ 742,685.82	\$1,987,794.80
7401 CONTINGENT		2,500.00			110.00	
TOTAL OPERATING & CONTINGENT	\$1,423,744.00	\$ 791,204.28	\$2,214,948.28	\$1,245,108.98	\$ 742,795.82	\$1,987,904.80

IMPROVEMENTS — DEBT SERVICE — DEFERRED CHARGES AND STATUTORY EXPENDITURES

	<u>1960 APPROPRIATIONS</u>	<u>1959 APPROPRIATIONS</u>
7500 CAPITAL IMPROVEMENTS		
1 Capital Improvement Fund	\$ 161,000.00	\$ 175,000.00
Road Construction with State Aid		
(Queen Anne Road)	14,000.00	
	\$ 175,000.00	\$ 175,000.00
7600 MUNICIPAL DEBT SERVICE		
10 Payment Bond Principal	71,000.00	71,000.00
20 Payment Bond Anticipation Notes	18,917.61	19,888.32
30 Interest on Bonds	13,475.50	14,995.00
40 Interest on Notes	1,000.00	2,263.35
	\$ 104,393.11	\$ 108,146.67
7700 <u>DEFERRED CHARGES AND STATUTORY EXPENDITURES</u>		
10 Emergency Authorization R. S. 40:50-13	77,500.00	
20 Contribution-Public Employees Retirement System	41,000.00	40,764.96
30 Contribution - Old Age & Survivor's Insurance System	22,000.00	13,065.71
40 Contribution - Consolidated Police & Firemen's Pension Fund	44,500.00	38,029.11
50 Contribution - Police & Firemen's Retirement System of N. J.	35,000.00	32,927.50
60 Deficit in Assess. Note Cash	4,119.25	3,241.86
80 Deficit in Assess. Collection Installments	796.31	1,681.67
91 Future Taxation - not bonded	0	4,604.00
92 Overpayment of Ordinance 1049	0	90.15
93 Assessment Lien Reserve #371 & #374	0	559.63
94 Assessments Cancelled	0	22,056.22
95 Deferred Charge created through sale of investments	1,110.24	
	\$ 226,025.80	\$ 157,020.81
	\$ 505,418.91	\$ 440,167.48

TAXES AND RATES

	<u>1960</u>	<u>Estimated Rate</u>	<u>1959</u>	<u>Estimated Rate</u>
Net Capital, Debt Service, Deferred Charges and Statutory Expenditures	\$ 505,418.91		\$ 445,818.89	
Reserve for Uncollected Taxes	288,109.95		271,742.49	
Total Capital, Debt, Deferred & Statutory and Reserve	793,528.86		717,561.38	
Operating Costs	2,214,948.28		2,047,432.65	
Total Expenditures	3,008,477.14		2,764,994.03	
Anticipated Revenues	1,053,296.00		826,746.00	
Township's Tax Share	1,955,181.14	3.24	1,938,248.03	3.24
Estimated School Tax Share	3,694,260.11	6.13	3,380,474.00	5.66
Estimated County Tax Share	753,000.00	1.25	720,000.00	1.22
TOTAL TAX	6,402,441.25	10.62	6,038,722.03	10.12
ASSESSED VALUATION	60,264,527.00		59,657,708.00	

(Note - These figures are subject to adjustments, depending on changes in the school budget and the County Tax determinations for 1960.)

1958 - 1959 - 1960
COMPARISONS

APPROPRIATIONS OF TOWNSHIP EXPENDITURES - REVENUES - SURPLUS AND THE DISTRIBUTION OF TAXES COLLECTED

TOWNSHIP	1958	1958	1958	1958 Rate	1959	1959	1959	1959 Rate	1960	1960	1960	1960 Rate
1. Operation Expense		\$1,943,184.				\$2,047,432.65				\$2,214,948.28		
2. Res. Uncollected Taxes		258,185.				271,742.49				288,109.95		
3. Capital Imp. Fund		200,000.				175,000.00				175,000.00		
4. Debt Service		104,269.				109,183.32				104,393.11		
5. Deferred Charges		22,650.				31,635.57				6,025.80		
6. Statutory Expense		123,000.				130,000.00				220,000.00		
7. Total Twp. Expense			2,651,288.				2,764,994.03				3,008,477.14	
8. Less			527,500.				575,746.00				610,296.00	
Anticipated Revenues												
Licenses - fees - permits												
fines, interest, franchise,												
gross receipts, and bus												
receipts tax, tax refunds,												
State aid, delinquent taxes												
9. Twp. Expense-less Revenue			2,123,788.				2,189,248.03				2,398,181.14	
10. Less - Surplus												
Available	852,276.43				895,552.39				925,724.95			
Appropriated			199,000.				251,000.00				443,000.00	
Balance	653,276.43				644,552.39				482,724.95			
11. Township Tax Share		1,917,157.02		3.24		1,938,248.03		3.24		1,955,181.14		3.24
12. School Tax Share		3,130,408.19		5.27		3,380,474.00		5.67		3,694,260.11		6.13
13. County Tax Share		652,303.32		1.10		720,000.00		1.21		753,000.00		1.25
14. Total Taxes Levied		5,699,868.53		9.61		6,038,722.03		10.12		6,402,441.25		10.62

COMMENTS

1. This item is affected primarily by service levels and salary changes. There will probably be a further increase in Sanitary Sewer Charges in 1960, when the full 12 month effect of Stage 2 of the Bergen County Sewer Authority is felt. The Township pays \$192,269.28 for 1960 service. This is based on the full cost of Stage 1 metered flow for 1959, plus an 8 month estimated flow of Stage 2. Stage 1 includes approximately 65% of the Township's population. When the Township connects with Stage 2 in 1960, the entire population will be included.

2. This item depends on tax collection experience. Any collection below 100% of the total amount levied is a liability and must be collected the following year.

4. The payments on the bonds outstanding will remain about the same until 1965 at which time the payments will be less. Interest payments will, of course, be less each year as the bonds outstanding are redeemed. The payments on Bond Anticipation notes will fluctuate depending on the Township improvement program.

5. This item is subject to assessment collection experience and any emergency appropriation.

6. The pension payments which are required by law can vary. The amounts are subject to changes in salary, wages and benefits paid.

8. These revenues should continue at approximately this amount.

10. The amount available depends on several factors and can vary from year to year. The sale of any fixed asset and the tax collection experience are prime factors.

11. What will happen depends on the factors mentioned under item (1), plus the extent of new rateables that are added each year. The new rateables will be limited as there is only a limited amount of vacant land in the Township.

12. This item is subject to school Budget elections and State aid for schools.

13. County plans indicate that increases can be expected. If total County rateables increase sufficiently some of the tax increases will be absorbed by the areas being developed. The County equalization policy which is determined by the County Tax Board is a most important factor in this item, and is indeterminable by the local governing body.

14. Future tax rates may be changed, depending on certain state legislation that may be passed; but it would not mean a reduction in the tax bill.

COMPARISON OF EXPENDITURES, RECEIPTS, VALUATION, TAX RATES AND DEBT

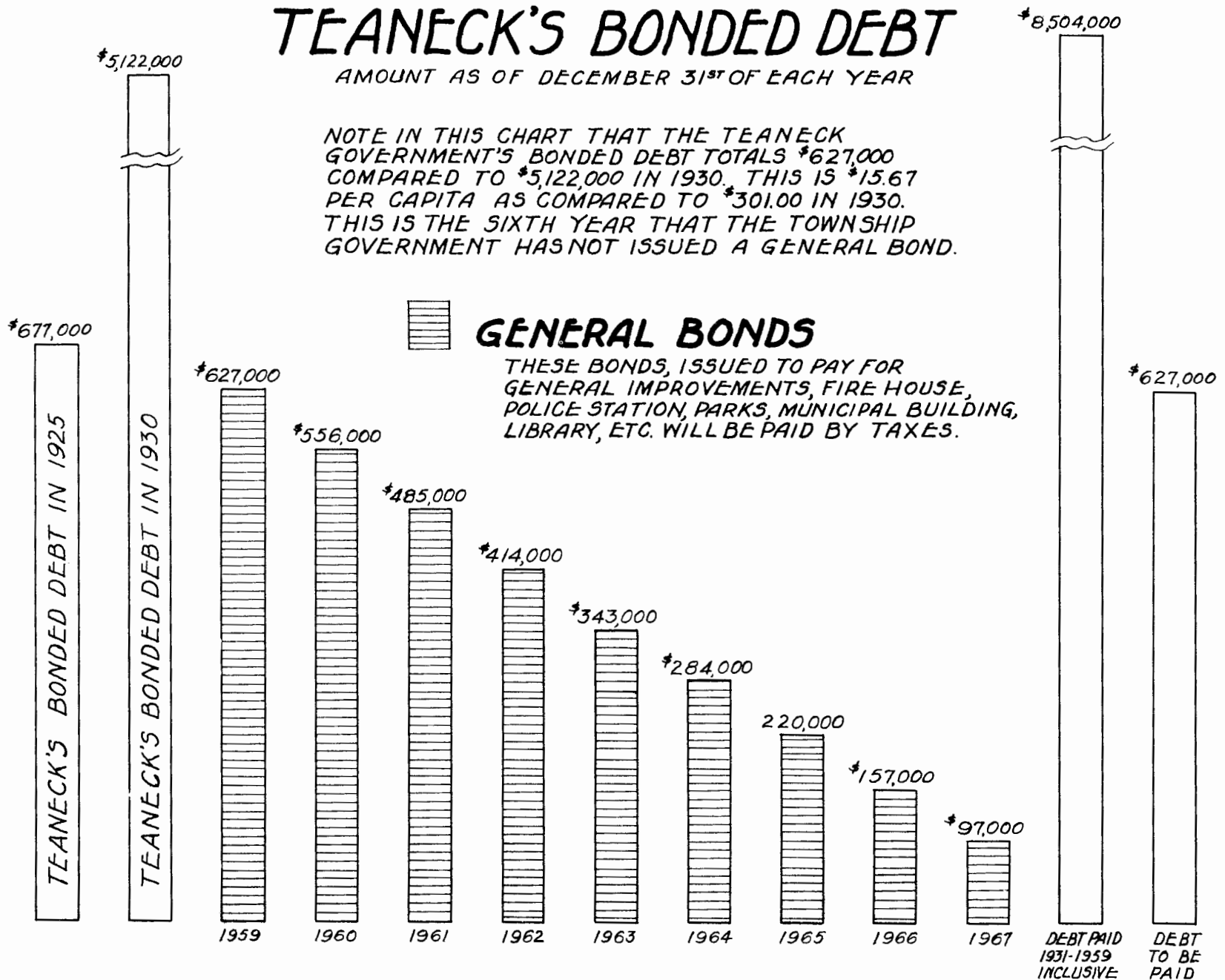
	<u>1930</u>	<u>1935</u>	<u>1959</u>	<u>1960</u>
Population	16,500	21,000	40,000	40,000
EXPENDITURES - DEBT DEFICIENCIES, Capital Improvements (Exclusive of Reserve for Uncollected Taxes, deferred School Tax and Contingent)	\$ 387,806.63	\$ 351,801.00	\$ 445,818.89	\$ 505,418.91
Per Capita	23.50	16.75	11.15	12.51
OPERATING COSTS	412,231.95	358,632.00	2,047,432.65	2,214,948.28
Per Capita	24.98	17.08	51.19	55.37
TOTAL DEBT AND OPERATING COSTS (Including Reserve for Uncollected Taxes)	800,038.58	710,433.00	2,764,994.03	3,008,477.14
Per Capita	48.48	33.83	69.12	75.21
REVENUE ANTICIPATED (Exclusive of Delinquent Taxes)	<u>208,000.00</u>	<u>201,000.00</u>	<u>736,746.00</u>	<u>963,296.00</u>
NET AMOUNT TO BE RAISED BY TAXES	592,038.58	509,433.00	1,938,248.03	1,955,181.14
Difference between overlay and Anticipated Delinquent Tax Collections			181,742.49	198,109.95
AMOUNT TO BE RAISED BY TAXES FOR TOWNSHIP PURPOSES	592,038.58	509,433.00	1,938,248.03	1,955,181.14
Per Capita	35.88	24.26	48.46	48.88
VALUATION	21,899,140.00	26,421,191.00	59,657,708.00	60,264,527.00
Per Capita	1,327.00	1,258.00	1,491.44	1,506.61
MUNICIPAL SHARE	2.72	1.93	3.24	3.24
SCHOOL SHARE	2.12	1.72	5.67	6.13
COUNTY SHARE	1.24	.97	1.21	1.25
TOTAL RATE	6.08	4.62	10.12	10.62
NET MUNICIPAL DEBT	4,971,000.00		698,000.00	627,000.00
Per Capita	301.00		17.45	15.67
Per \$1,000 of Assessed Valuation	227.00		11.70	10.40

1930 was the last year before the Municipal Manager Administration. 1935 was the year when all administration costs were on a bare maintenance basis, and when all employees had a salary reduction. 1959 is added for comparative purposes with 1960.

TEANECK'S BONDED DEBT

AMOUNT AS OF DECEMBER 31ST OF EACH YEAR

NOTE IN THIS CHART THAT THE TEANECK GOVERNMENT'S BONDED DEBT TOTALS \$627,000 COMPARED TO \$5,122,000 IN 1930. THIS IS \$15.67 PER CAPITA AS COMPARED TO \$301.00 IN 1930. THIS IS THE SIXTH YEAR THAT THE TOWNSHIP GOVERNMENT HAS NOT ISSUED A GENERAL BOND.



Teaneck School Taxes - Bonded Debt

The Teaneck Board of Education's portion of the total tax is 57.70 cents of each tax dollar collected by the Teaneck Township Government. The following over-all facts are given for the 1959-1960 school year.

Teaneck's schools receive their money as follows:

	<u>1959-1960</u>	<u>1960-1961</u>	
From Local Taxes	\$3,140,389.00	\$3,495,480.00	For operation. (The amount on which the people vote.)
From Local Taxes	377,536.75	363,199.47	For debt service.
TOTAL SCHOOL TAX LEVY	\$3,517,925.75	\$3,858,679.47	
Appropriated from Balances	300,000.00	62,169.28	
From State Aid	536,894.00	541,002.00	
TOTAL SCHOOL COSTS	\$4,354,819.75	\$4,461,850.75	
Total Active Enrollment	7963	8096	
Over-all cost per pupil	546.88	551.12	
State aid per pupil	67.42	66.82	
Local Tax Cost per pupil (Including debt service)	441.78	476.62	

Note: The net effect on the 1960 tax rate by the School Board's increased Tax Levy of \$312,786.11 is noted on page 37 - "TAXES AND RATES" - Item #8.

BOARD OF EDUCATION'S BORROWING CAPACITY

Average Assessed Valuation of Taxable Real Property for last three years -	\$55,996,553.
Board's Borrowing Capacity	Legal 8% has been used.
Bonds outstanding and authorized as of December 31, 1959	<u>6,268,000.</u>
Remaining Borrowing Capacity (Unless approved by the State)	None

DISTRIBUTION OF 1958-1959 TAXES

<u>YEAR</u>	<u>ASSESSMENT</u>	<u>RATE</u>	<u>COUNTY'S SHARE</u>	<u>LOCAL SCHOOL SHARE</u>	<u>TOWNSHIP'S SHARE</u>	<u>TOTAL</u>
1960	\$4,000.	\$10.62	\$50.00	\$245.20	\$129.60	\$424.80
1959	* 4,000	10.12	48.40	226.80	129.60	404.80
Difference		+ -50	+ 1.60	+ 18.40	0.00	+ 20.00

* These figures are subject to adjustment, depending on the County and State equalization table for 1960.

SERVICE DIRECTORY

TOWNSHIP COUNCIL

Clara A. Christensen, Township Clerk
Meets at 8:30 PM first and third Tuesdays of each month, excepting July and August on first Tuesday.

TOWNSHIP MANAGER'S OFFICE

Werner H. Schmid, Manager

ASSESSMENT OF TAXES

William Senn, Assessor

BOARD OF ADJUSTMENT

Mrs. Marion Brown

BUILDING AND ZONING

William Dunlop, Building Inspector

CIVIL DEFENSE COUNCIL

Werner Schmid

COLLECTION OF TAXES

William F. Haeker, Collector
Office Hours are as follows:-
Monday through Friday 9:00 AM to 4:00 PM
Evenings 7:00 PM to 8:30 PM on the first Monday of each month. ALSO the last Monday in January, April, July and October

DOG WARDEN

Cornelius Van Dyk

ENGINEERING DEPARTMENT

Hermann Meyer, Assistant Engineer

FINANCE DEPARTMENT

William F. Haeker, Treasurer

FIRE DEPARTMENT

William Lindsay, Chief
Service available 24 hours every day

HEALTH DEPARTMENT

Dr. Richard Berlin

PLUMBING INSPECTOR - SANITARIAN

Charles Schnaars

TE 7-1600

TE 7-1600

TE 7-1600

TE 7-1600

TE 7-1600

TE 7-1600

TE 7-1600

TE 7-2600
6-2600

TE 7-1600

TE 7-1600

TE 7-2085

TE 7-6512

TE 7-6512

LEGAL DEPARTMENT

Leland F. Ferry

TE 6-1000

LIBRARY

Agnes C. Norton, Library Director
Hours:-Monday through Friday 9:00 AM to 9:00 PM
Saturday 9:00 AM to 5: PM

TE 7-4171

MUNICIPAL COURT

John J. Draney, Magistrate
Court held every Monday 8:00 PM

TE 7-2512

PATRIOTIC OBSERVANCE ADVISORY-BOARD

John W. Stucke, Secretary

TE 7-1600

PLANNING BOARD

Mrs. Marion Brown

TE 7-1600

POLICE DEPARTMENT

Cornelius J. Harte, Chief
Service available 24 hours every day

TE 7-2600
6-2600

Mrs. Lillian Cerny, Traffic Violation Bureau
Hours:-Monday through Friday 9:00 AM to 5:00 PM

TE 7-2512

PUBLIC WORKS DEPARTMENT

Martial J. Kilmurray, Superintendent
Hours:-Monday through Friday 8:00 AM to 5:00 PM

TE 6-2791

PURCHASING DEPARTMENT

John W. Stucke, Purchasing Agent

TE 7-1600

RECREATION DEPARTMENT

Richard E. Rodda, Superintendent

TE 7-7130

VOLUNTEER AMBULANCE CORPS

Service available 24 hours every day

TE 7-2600
6-2600

WELFARE DEPARTMENT

Mrs. Ruth Jackson, Director

TE 7-1819

YOUTH GUIDANCE COUNCIL

Dr. Robert D. Weitz, Chairman

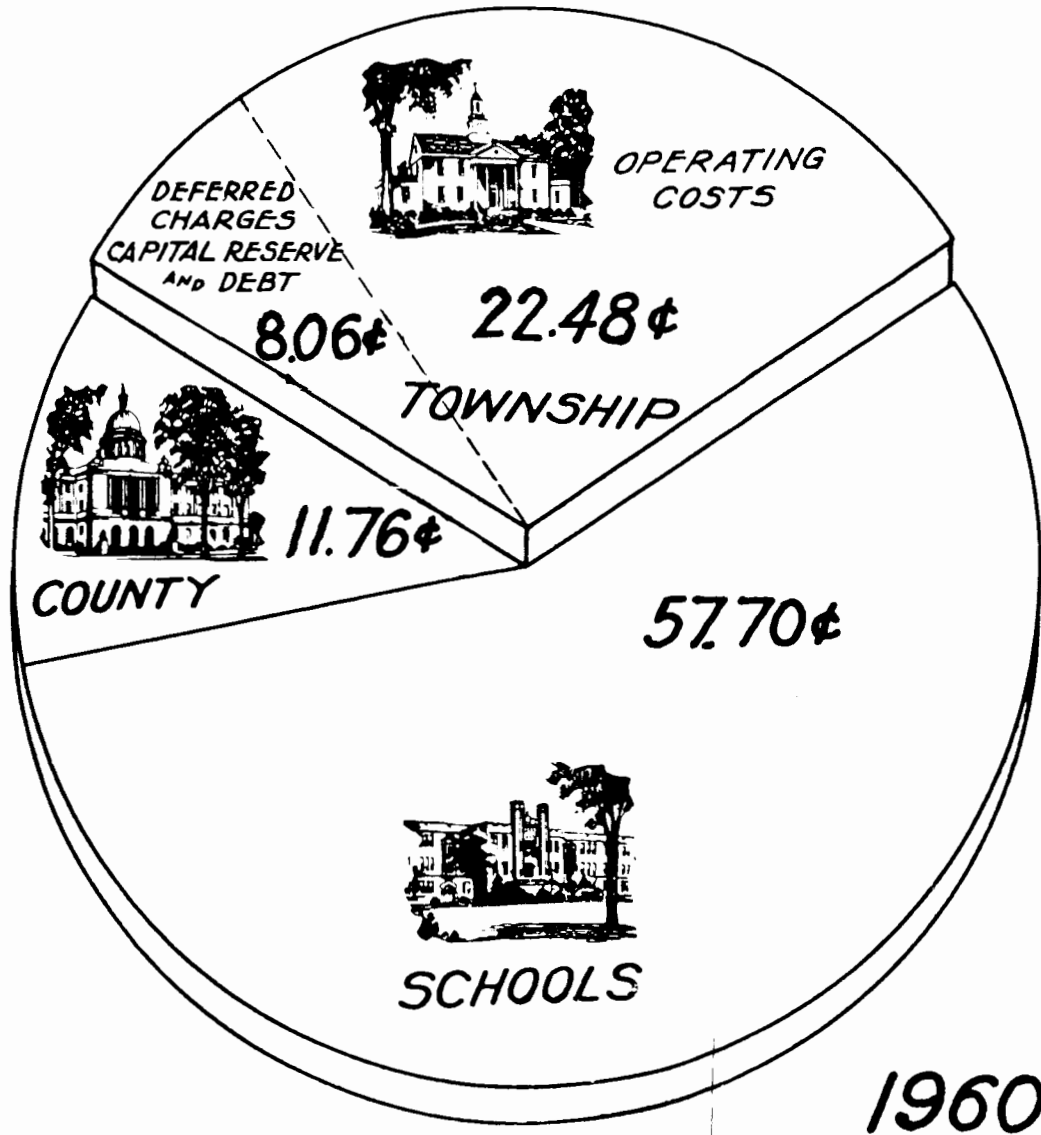
Home Phone
Office Phone

TE 6-6337
6-0249

NOTE:-Except as noted above, the Township Departments are open 9:00 AM to 5: PM Monday through Friday. All departments, except the Police and Fire Departments are closed on Saturdays and Sundays and all Legal Holidays.

MEDICAL EMERGENCY SERVICE:-If you need medical help in an emergency - Call your family doctor.
If he and his alternate are not available - Dial Diamond 2-4357.

ALLOCATION OF THE TEANECK TAX DOLLAR LEVIED ON REAL AND PERSONAL PROPERTY



HOW THE TAX DOLLAR IS SPENT

The small chart, 1931, when compared with the 1960 allocation, indicates that the Township government is receiving 30.54% of each tax dollar for local government in 1960 as compared to 44% in 1931.

Of each tax dollar collected by the Township, 57.70¢ are spent by the Board of Education. The Township collects, on a calendar year basis, the amount of taxes that the Board of Education requests for the school year. This, in effect, means that only one-half of the 1960-1961 school budget increase will be reflected in the 1960 tax rate. The remaining 50% increase will be reflected in the 1961 budget.

Bergen County receives 11.76¢ of each Teaneck tax dollar collected.

The Township has remaining, for debt and reserve, 8.06¢ of each tax dollar collected, and 22.48¢ to pay for the operation of all Township departments.

The distribution of this 22.48¢ is shown on the chart entitled "Allocation of the Township's share of the Tax Dollar and Unit Cost". For example, 2.60¢ of each tax dollar collected is spent on streets and roads.

