

Application for Teaneck Library exhibit space

Today's date _____

Name _____

Organization (if any)

Organization Coordinator

Address _____

Phone _____ E-mail _____

Description/type of medium _____

Approximate number of pieces and dimensions:

CHECKLIST OF ITEMS TO SUBMIT WITH APPLICATION:

- Photos, website or digital files representing of your artwork,

- Resume or biography
- Statement of artist's theme(s) or other description concerning style, medium or process.

I have read and will abide by all of the Teaneck Public Library Exhibit Guidelines.

Signature _____

Complete, sign and return this page in original form to: Liz Celotto, Exhibit Coordinator, c/o Teaneck Public Library, 840 Teaneck Road, Teaneck, NJ 07666

CHECKLIST FOR INSTALLATION

- Two dimensional work must be wired for hanging with the Walker display system
- Wall labels or number list. Only Avery Easy-peel labels or paper labels with putty adhesive permitted
- Complete list of works with title, medium, size and value for insurance purposes
- Press Release sent to Coordinator via e-mail 2 weeks prior
- Entryway sign – 11.5 h x 8 w for display